

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
JULY 21, 2015**

Comm. Lane calls the workshop portion of the July 21, 2015, meeting to order and calls for a flag salute and moment of silence.

Comm. Lane asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	absent
COMM. DALY	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent

Comm. Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

Comm. Lane points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Discussed increasing the amount per person for drill food reimbursement

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
July 21, 2015**

Comm. Lane calls July 21, 2015 regular meeting to order.

Comm. Lane asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	absent
COMM. DALY	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent

Comm. Lane announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

Comm. Lane points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2015-1-7-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**BE IT RESOLVED**, the bills total of \$197,287.69 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$18,741.52 be approved for the 6/30/15 payroll and the total of \$19,590.31 be approved for the 7/15/15 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

**RESOLUTION # 2015-1-7-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE JUNE 16, 2015 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the June 16, 2015 meeting.

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

**RESOLUTION # 2015-1-7-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE JUNE 16, 2015 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the minutes of the Meeting of the June 16, 2015 be ratified and approved.

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

**RESOLUTION 2015-1-7-4**  
**A RESOLUTION AUTHORIZING OFFER OF EMPLOYMENT**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**WHEREAS**, The Board of Fire Commissioners has determined to offer employment pursuant to NJSA 40A:14-81.2, to fill the vacancy in the firefighter ranks; and,

**WHEREAS**, The Board of Fire Commissioners previously received and reviewed applications for employment.

**NOW, THEREFORE, BE IT RESOLVED**, By the Board of Fire Commissioners, Neptune Township Fire District No. 1, that an offer of employment is hereby made to KYLE REID with a hire date of August 17<sup>th</sup> 2015 pending the successful passing of a background check, medical and physical assessment test.

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

**RESOLUTION #2015-1-7-5**  
**A RESOLUTION TO REVISE**  
**SOG #011**  
**GENERAL OPERATING GUIDELINES**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**WHEREAS**, the Board of Fire Commissioners does hereby wish to revise SOG #011, and;

**WHEREAS**, this revision is to pertain to the maximum amount allowed for food reimbursement for Township Drills, and;

**WHEREAS**, under the heading of TOWNSHIP DRILLS (Food), section C., the maximum amount allowed for food per participating member shall be changed from \$3.00 to the revised amount of \$7.00.

**NOW, THEREFORE, BE IT RESOLVED**, that SOG 011 shall be revised to amend the maximum allowable amount for food per participating member, as stated above, to \$7.00.

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

**LOCAL AUTHORITIES**  
**GROUP AFFIDAVIT FORM**

**PRESCRIBED BY**  
**THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Board of Fire Commissioners, Neptune Fire District #1, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Board of Fire Commissioners, Neptune Fire District #1.
  
2. We, certify, pursuant to N.J.S.A. 40A:5A -17 that we have each reviewed the annual audit report for the fiscal year ended December 31, 2014, and specifically the sections of the audit report entitled "Schedule of Findings".

[Print]

[Signature]

Arthur Daly

*Arthur Daly*

Frank Lane

*Frank Lane*

Frank Martuscelli

*Frank Martuscelli*

Todd Puryear

*Todd Puryear*

John Fritz

*John Fritz*

Sworn to and subscribed before me

This 24<sup>th</sup> day of July, 2015

*Jacinta Cindy Warrick*

JACINTA CINDY WARRICK  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires Oct. 12, 2015

**RESOLUTION #2015-1-7-6**  
**TOWNSHIP OF NEPTUNE FIRE DISTRICT #1**  
**A RESOLUTION TO APPROVE 2014 AUDIT**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2014 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, that the governing body of the Township of Neptune Fire District #1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2014, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by the group affidavit in the form prescribed by the Local Finance Board,

**BE IT FURTHER RESOLVED** that the Clerk of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JULY 21, 2015.**

**VOTE:** Comm. Daly: AYE; Comm. Lane: AYE; Comm. Martuscelli: AYE;  
Comm. Puryear: absent; Pres. Fritz: absent.

## **NEW BUSINESS:**

Addition at Unexcelled is progressing and discussed  
FC from Missouri picked up the Truck - discussed

## **REPORTS**

CHIEF-  
ASSISTANT CHIEF-  
CAPTAINS-

## **COMMISSIONERS REPORTS:**

**Hamilton** – Comm. Daly reports progress

**Shark River** – Comm. Martuscelli -cord reel replaced – progress

**Unexcelled** - Comm. Lane - couple little things Pd Div to take care of

## **PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Meridian Fair – discussed

Globe set of gear specs discussed

Radios discussed

## **MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

## **MEETING ADJOURNED**