

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
September 16, 2014

President Fritz calls the workshop portion of the September 16, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
September 16, 2014

President Fritz calls September 16, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2014-1-9-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Lane

Seconded By: Comm. Puryear

BE IT RESOLVED, the bills total of \$154,403.36 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$18,756.99 be approved for the 8/31/14 payroll and that the total of \$18,122.17 be approved for the 9/15/14 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

RESOLUTION # 2014-1-9-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE August 19, 2014 MEETING

Offered By: Comm. Lane

Seconded By: Comm. Martuscelli

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the August 19, 2014 meeting.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

RESOLUTION # 2014-1-9-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE AUGUST 19, 2014 MEETING

Offered By: Comm. Lane

Seconded By: Comm. Martuscelli

BE IT RESOLVED, that the minutes of the Meeting of the August 19, 2014 be ratified and approved.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION 2014-1-9-4
A RESOLUTION SCHEDULING A
SPECIAL MEETING FOR OCTOBER 21, 2014**

Offered By: Comm. Lane

Seconded By: Comm. Puryear

WHEREAS; The Board of Fire Commissioners intends to acquire new firefighting apparatus as part of an ongoing equipment replacement program and to appropriate capital funds and/or enter into a lease/purchase agreement for said purpose in the upcoming 2015 budget year; and

WHEREAS; N.J.S.A. 40A:14-84 provides, in relevant part, that the legal voters of a fire district may vote to raise money for capital improvements to a firehouse and to acquire equipment and apparatus used for fire suppression/fire protection purposes at a "Special Meeting" called on ten days notice for such purposes; and

WHEREAS; Said statute further provides that if the proposed capital improvement project is approved by the voters participating in the "Special Meeting", the revenues so approved shall be included in the next succeeding annual budget of the fire district in the section of the budget for capital appropriations; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the proposed acquisition of new firefighting apparatus can be accomplished without the imposition of an additional tax burden on the District's taxpayers as the moneys to be expended will be taken from the capital funds accumulated by the Board and/or execution of a lease/purchase agreement.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Neptune Township that a "Special Meeting" be, and the same is hereby scheduled for October 21, 2014 commencing at 6:30 p.m. at the Shark River Firehouse for the purpose of requesting voter approval of the above specified capital improvement.

BE IT FURTHER RESOLVED that at said special meeting the assembled voters shall be asked to vote upon the following question:

SHALL THE BOARD OF FIRE COMMISSIONERS, TOWNSHIP OF NEPTUNE, FIRE DISTRICT NO.1, RAISE THE SUM OF \$545,000.00. THE FUNDS ARE TO BE ALLOTTED:

\$450,000.00 FOR THE PURPOSE OF LEASE/PURCHASING FIRE TRUCKS/APPARATUS, \$45,000.00 FOR THE PURPOSE OF LEASE/PURCHASING FIRE VEHICLES/APPARATUS, FOR USE BY THE FIRE DISTRICT AND \$50,000.00 FOR FUTURE CONSTRUCTION OR IMPROVEMENTS FOR FIREHOUSES. THE SUM OF \$545,000.00 SHALL BE INCLUDED IN THE 2015 ANNUAL BUDGET OF THE FIRE DISTRICT, UNDER THE SECTION FOR CAPITAL IMPROVEMENTS.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

RESOLUTION 2014-1-9-5
A RESOLUTION FOR SPECIAL MEETING TO BE HELD
ON SEPTEMBER 29, 2014 TO AWARD BID

Offered By: Comm. Lane

Seconded By: Comm. Martuscelli

WHEREAS, the Board of Fire Commissioners has bids due for the renovation to be done at the Unexcelled Firehouse, and:

WHEREAS, the renovation is to include the relocation of the Fire Districts Bureau Office, and

WHEREAS, these bids are to be reviewed by the Boards Engineer, and:

WHEREAS, a special meeting is to be scheduled to discuss and award contract with the intention to minimize possible delays due to winter weather, and

WHEREAS, funds are to be made available in the budget account known as Bldg. Capital.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Neptune Township that a "Special Meeting" be, and the same is hereby scheduled for September 29th, 2014 commencing at 7:00pm to be located at the Board office 230 Neptune Blvd. for the purpose of awarding contract as stated above.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

RESOLUTION # 2014-1-9-6
TOWNSHIP OF NEPTUNE FIRE DISTRICT #1
A RESOLUTION TO APPROVE 2013 AUDIT

Offered By: Comm. Lane

Seconded By: Comm. Martuscelli

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2013 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, that the governing body of the Township of Neptune Fire District #1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2013, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by the group affidavit in the form prescribed by the Local Finance Board,

BE IT FURTHER RESOLVED that the Clerk of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON September 16, 2014.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

RESOLUTION # 2014-1-9-7
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Lane

Seconded By: Comm. Martuscelli

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel/Legal issue pertaining to new hires

-

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

NEW BUSINESS:

Paid Mens truck got a lot of attention while on display at Wildwood

REPORTS

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

Fire Official – Doug Rowell reports few fires in last month. Companies did a good job on the Atkins Avenue fire made a great stop. Milbrook also great job.

COMMISSIONERS REPORTS:

Unexcelled - no report

Hamilton – Lane-progress

Shark River- Martuscelli-generator's done

Liberty – Fritz -Apron and floor is finished

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2014-1-9-8

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

Chief Burke arrives – no report

Public Comment

RESOLUTION 2014-1-9-9

A RESOLUTION AUTHORIZING OFFER OF EMPLOYMENT

Offered By: Comm. Martuscelli

Seconded By: Comm. Puryear

WHEREAS, The Board of Fire Commissioners has determined to offer employment pursuant to NJSA 40A:14-81.2, to fill the vacancy in the firefighter ranks; and,

WHEREAS, The Board of Fire Commissioners previously received applications for employment.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners, Neptune Township Fire District No. 1, that an offer of employment is hereby made to Matthew Kepler and Marcus Daniels with a hire date of October 16, 2014 pending the successful passing of a background check, medical and physical assessment test.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: absent; Pres. Fritz: AYE.

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING ADJOURNED