

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
April 17, 2018

President Daly calls the workshop portion of the April 17, 2018, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

None

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
April 17, 2018

President Daly calls April 17, 2018 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2018-1-4-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, the bills total of \$208,787.38 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$26,425.67 be approved for the 3/15/18 payroll and the total of \$26,904.75 be approved for the 3/31/18 payroll and the total of \$37,924.03 be approved for the 4/15/18 payroll::

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-4-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE MARCH 6, 2018 RE-ORGANIZATION MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the March 6, 2018 meeting.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-4-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE MARCH 6, 2018 RE-ORGANIZATION MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the March 6, 2018 be ratified and approved.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION 2018-1-4-4
A RESOLUTION TO POST FOR THE
PART-TIME ADMINISTRATOR POSITION

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

WHEREAS, The Board of Fire Commissioners of Neptune Fire District No. 1 has determined the above-mentioned position necessary to provide for the orderly administration of Fire District business;

NOW, THEREFORE, BE IT RESOLVED, the Board of Fire Commissioners, Neptune Township Fire District No. 1, do hereby authorize to advertise for the position of Part-Time Administrator.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-4-5
A RESOLUTION TO AUTHORZE
SALARY INCREASE FOR COMMISSIONERS

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners has requested a salary increase from the Neptune Township Committee;

WHEREAS, the requested increase was from \$3,500.00 annually to \$5,000.00 annually;

WHEREAS, said increase was approved by the Township Committee on March 26, 2018 for the year 2018 and shall remain at said annual amount until such time as a subsequent resolution is adopted by the Neptune Township Committee;

WHEREAS, funds are made available in the budget accounts known as Admin S/W and the treasurer has so certified.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize said increase to be effective April 1st, 2018 and be retroed back to January 1, 2018.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION #2018-1-4-6
A RESOLUTION TO CONTRACT FOR TESTING SERVICES

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, there is a need for testing of district-owned equipment; and,

WHEREAS, quotes have been obtained as follows:

<u>Water Hose Testing:</u>	Fail Safe -	.17 per foot
	Fire Flow -	.17 per foot
	Technical Fire	.20 per foot

<u>Aerial Testing:</u>	Fail Safe -	\$550.00each
	Fire Flow-	\$1,000.00 each
	Technical Fire Serv.	\$575.00 each

<u>Pump Testing:</u>	Technical Fire Serv.	\$175.00 per pumper
	Fail Safe	\$210.00 per pumper
	Fire Flow	\$200.00 per pumper

<u>Ground Ladder Testing:</u>	Technical Fire Serv.	\$25.00 per ladder
	Fire Flow	\$40.00 per ladder
	Fail Safe	\$32.00 per ladder

WHEREAS, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified;

NOW THEREFORE, BE IT RESOLVED, the following testing service contracts are awarded:

Hose Testing	Fail Safe - .	not to exceed \$9,000.00
Aerial Ladder Testing:	Fail Safe	not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv.	not to exceed \$4,000.00

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-4-7
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel issues pertaining to Chiefs positions

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

COMMISSIONERS REPORTS:

Hamilton – Comm. Annunziata – waiting for next year for the driveway

Liberty – Pres Daly states looking into roof issues. Comm. Sutphin gives report on roof leaks on Liberty and Shark River.

Unexcelled – Comm. Sutphin states antenna wire came down.

Shark River -Comm. Manning states color to be addressed when weather gets better

REPORTS

CHIEF-Burke - progress

ASSISTANT CHIEF-

CAPTAINS-

Lt. Unexcelled – no report

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Comm. Sutphin discusses training committee. Attending career day at Neptune HS.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING GOES INTO EXECUTIVE SESSION

**RESOLUTION # 2018-1-4-8
A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

VOTE: Comm. Annunziata: Aye; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING ADJOURNED