

**WORKSHOP-MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**June 19, 2018**

President Daly calls the workshop portion of the June 19, 2018, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Tower Ladder Placement & Operations course - \$150 per person x 20 =\$3,000.00

Discussed

Motion to expend upwards of \$4,500 for a maximum of 30 people

Offered By: Pres. Daly                      Seconded By: Comm. Manning

Vote: Comm. Annunziata: no -(County offers for free)

Pres. Daly: yes      Comm. Manning: yes      Comm. Sutphin: yes

Emergency reporting system – discussed imputing inventory

Thank-you letter read from the Neptune BOE

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
June 19, 2018**

President Daly calls June 19, 2018 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2018-1-6-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$150,641.84 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$24,079.58 be approved for the 5/31/18 payroll and that the total of \$25,769.88 be approved for the 6/15/18 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE MAY 15, 2018 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the May 15, 2018 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE MAY 15, 2018 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**BE IT RESOLVED**, that the minutes of the Meeting of the May 15, 2018 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-4**  
**RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS,**  
**NEPTUNE TOWNSHIP FIRE DISTRICT NO. 1 TO TERMINATE FIREFIGHTER**  
**CHRISTOPHER ALLFREY**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners, Neptune Township Fire District No. 1 (“NTFD”) has entered into a Collective Bargaining Agreement inclusive of Rules and Regulations requiring that firefighters be physically capable of performing their assigned duties; and

**WHEREAS**, Christopher Allfrey (“Allfrey”) sustained injuries which prevent him from being able to perform the duties of a firefighter; and

**WHEREAS**, Allfrey’s treating physicians have deemed his injuries and restrictions to be permanent in nature; and

**WHEREAS**, the Board of Fire Commissioners of NTFD have determined that termination is warranted in light of Allfrey’s permanent physical restrictions and limitations; and

**WHEREAS**, the Board of Fire Commissioners of NTFD have entered into a Separation Agreement with Firefighter Allfrey with a termination date effective September 26, 2018; and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Board of Fire Commissioners, Neptune Township Fire District No. 1 that the Separation Agreement entered into with Firefighter Allfrey giving an effective termination date of September 26, 2018, is hereby approved at the meeting held on June 19, 2018.

\_\_\_\_\_  
(Secretary’s Signature)

\_\_\_\_\_  
(Date)

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-5**  
**A RESOLUTION TO APPOINT VISION BROKER**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, Ted Wardell with Brown & Brown Benefit Advisors is currently our consultant/broker for all matters insurance except for the employee vision plan.

**WHEREAS**, the Board of Fire Commissioners do hereby require to include Mr. Wardell as broker to our Vision Plan so that he can negotiate better rates as he does with the other district insurances.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Fire Commissioners of Neptune Township do hereby authorize Ted Wardell as Broker to the Districts Employee Vision Plan.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-6**  
**A RESOLUTION TO AUTHORIZE SURPLUS AND SALE**  
**OF 1994 INTERNATIONAL RESCUE 1 LIGHT TRUCK**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**WHEREAS**, the Board of Fire Commissioners has determined that, as part of its vehicle maintenance program, 1994 International Light Truck bearing vehicle ID #'s 1HTSLN2L8RH555980 owned by the Fire District, has been found to be no longer needed for public use and be deemed surplus; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

**WHEREAS**, DeFalco's Automotive & Towing of Chatham, NJ has expressed an interest to purchase this vehicle in the amount of \$25,000;

**WHEREAS**, this is the best offer received, and

**WHEREAS**, Brindlee Mountain Fire Apparatus has listed this vehicle on line and found the buyer for which they require to receive a 10% fee.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby authorize the surplus, sale and commission as mentioned above for the 1994 International.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

Pres. Daly thanks Comm. Annunziata for his work on this

**RESOLUTION # 2018-1-6-7**  
**A RESOLUTION TO DECLARE SURPLUS EQUIPMENT**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners has determined that equipment owned by the Fire District, have been found to be no longer needed for public use and be deemed surplus; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

**WHEREAS**, The following equipment is to be deemed surplus:

- 4 pair gloves
- 6 helmets
- 2 hoods
- 11 FF coats
- 12 pair FF pants
- 7 pair FF boots
- 2 snow shovels-cracked
- 1 Box-Pelican Light system spare parts-no longer used
- 1 Pioto guage in a box-broken
- 1 Scott eagle TIC w batteries and charger
- 7 Survivor lights-broken
- 1 Lifeline Defib tech plus case- outdated
- 1 pick head axe w/ wood handle
- 1 Dewalt cordless 18V drill w/ 1 battery and charger
- 1 Dewalt cordless 18V Sawzall w/ 1 battery and charger
- 1 Partner K1200 Mark 2
- 1 Elkhart portable monitor w/ stand from 89 Mack
- 6" – 4" front suction steamer cap from 89 Mack
- 2 - 45 degree discharge elbows
- Damaged 5" storz coupling
- 3 - 1 gallon red plastic fuel containers

**THEREFORE, BE IT RESOLVED**, the above-mentioned equipment be declared as surplus.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2018-1-6-8**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel matter pertaining to Part-Time Business Administrator

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**REPORTS**

**COMMISSIONERS REPORTS:**

Comm. Annunziata gives Truck report  
Hamilton - Comm. Annunziata – progress

Shark River – Comm. Manning-repairs authorized with start date of 1<sup>st</sup> – 2<sup>nd</sup> week of July,  
and roof repairs done - progress

Unexcelled – Comm. Sutphin - PD notified in ref to outsiders parking in W parking lot.  
Attorney to look into signs and towing company.

Flashing of AC units done at Liberty

Call response discussed

CHIEF- Burke – no further report



ASSISTANT CHIEF- Fahnholz -no further report  
CAPTAINS-

**PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

All in favor – Aye

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2018-1-6-9**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**