

**WORKSHOP-MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**January 15, 2019**

President Daly calls the workshop portion of the January 15, 2019, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Shark River roof leaks – Pres. Daly spoke to Engineer – discussed to fix flashing

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
January 15, 2019**

President Daly calls January 15, 2019 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2019-2-1-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$156,187.31 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$22,741.60 be approved for the 12/31/18 payroll and the total of \$23,368.58 be approved for the 1/15/19 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-2-1-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE December 18, 2018 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the December 18, 2018 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-2-1-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE December 18, 2018 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**BE IT RESOLVED**, that the minutes of the Meeting of the December 18, 2018 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-2-1-4**  
**A RESOLUTION ADOPTING A TEMPORARY BUDGET**  
**FOR 2019 IN THE AMOUNT OF \$459,300.00**

Offered By: Comm. Puryear

Seconded By: Comm. Annunziata

**WHEREAS**, the Township of Neptune Fire District #1 has adopted its 2019 Budget on Dec. 18 2018: and

**WHEREAS**, it is necessary for the District to appropriate funds to meet various contractual; commitments and expenditures for utilities which are required while the District is awaiting final approval of its budget: and

**WHEREAS**, N.J.S.A. 40A:14-78.17 allows the District to appropriate up to a maximum of 14% of its prior year's total budget, excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements, is **\$459,300.00**

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary 2018 Budget appropriation be authorized,

Operating Appropriations:

Administration:

Salaries and Wages	\$33,000.00
Fringe Benefits	\$17,000.00
Other Expenses:Insurance:	\$50,000.00
Office Expenses	\$14,000.00
Elections	\$ 2,000.00
Fire Prevention	\$ 1,000.00
Professional Services	\$ 36,600.00

**Total Administration** **\$153,600.00**

Cost of Operations and Maintenance:

Salaries and Wages	\$75,000.00
Fringe Benefits	\$57,000.00
Uniforms	\$ 8,800.00
Other Expenses:	

Facilities Maintenance (Bldg)	\$15,000.00
Maintenance Repairs (vehicle)	\$30,000.00
Supplies and Equipment	\$10,000.00
Training and Education	\$ 3,400.00
Utilities	\$15,000.00
Hydrant Rentals	\$30,000.00
Operations and Maintenance Fire Bureau	\$ 1,000.00
Fire Bureau O/E Control	\$20,000.00

FB Fringe Benefits	\$ 2,000.00
Aid to Volunteer Fire Company	\$16,000.00
Aid to First Aids	\$22,500.00

**Total Cost of Operations and Maintenance**                     **\$305,700.00**

**Total Budget Appropriations**                                     **\$459,300.00**

Dated: 1-15-19

Governing Body

**VOTE:**   Comm. Annunziata: AYE;   Comm. Manning: AYE;  
            Comm. Puryear: AYE;   Comm. Sutphin: AYE;   Pres. Daly: AYE.

Certified to be a true copy of a resolution adopted on the 15th day of January 2019.

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CLERK

**RESOLUTION #2019-2-1-5**  
**RESOLUTION APPOINTING PERMANENT FIREFIGHTER**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**WHEREAS**, Franklin Doremus was hired as a Probationary Firefighter October 2, 2017, with a specified probationary period of one (1) year, and

**WHEREAS**, Probationary Firefighter Doremus has completed the required training for this position, and

**WHEREAS**, Franklin Doremus has met all of the expectations of the Fire District with regards to his responsibilities and duties commensurate with this position.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Neptune Fire District No. 1, Township of Neptune, County of Monmouth, New Jersey, do hereby appoint Franklin Doremus to the position of Permanent Firefighter. Effective October 2, 2018.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-2-1-6**  
**A RESOLUTION TO AUTHORIZE REPLACEMENT OF**  
**ELECTRICAL PANEL AT THE UNEXCELLED FIREHOUSE**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners have found the need to replace and relocate an existing electrical panel with a 100 amp 3 phase panel; and

**WHEREAS**, two quotes have been received as follows:

Walter Latshaw	in the amount of \$5,885.00
Farrington Electric	in the amount of \$4,200.00

**WHEREAS**, funds were made available in the 2019 budget account know as P/B&G Misc. and the Treasurer has so certified;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioner do hereby authorize work to be performed by and approve payment to Farrington Electric in the amount of \$4,200.00

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-2-1-7**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/personnel issues pertaining to the position of new paid firefighter.
- Legal/personnel issues pertaining to perfect attendance incentives

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**REPORTS**

CHIEF-

ASSISTANT CHIEF- Conklin has Chiefs report says he would like to have a clarified answer ref: facial hair. Discussed and Fred to address

Also meeting with Town ref: Special Ops was pushed back

Fire Official response discussed. Paid Division response on recall. Pres. Daly says currently in contract negotiation.

CAPTAINS-

Unexcelled - Joe Mauro requests a new camera for 4-90

Shark River – needs new gear – discussed – using 16% - wish lists to submit

Pd: Progress

ADMINISTRATOR –F. Migliaccio 2-86 tower discussed. Sheetrock repairs completed at Liberty. Liberty roof discussed.

Electrical & heat issues discussed at Unexcelled. Hamilton bay door repaired, part on order.

Serving doors discussed. Vehicles repairs discussed

**COMMISSIONERS REPORTS:**

Commissioner Annunziata: Sta 1 -progress

Commissioner Puryear: Sta 2 – thanks the Board and Administrator for paint & repairs.  
Gear discussed

Commissioner Manning: Sta 3 – progress. Roof being addressed.  
Hole in wall discussed.

Commissioner Daly: asks to support the budget. Also supports Scott Nokes.

Commissioner Sutphin – Sta 4 – Thanks all for 2018 service– Lockers have been ordered.  
Meet with Engineer on Kitchen – Electrical panel to be moved & addressed.

**PUBLIC COMMENT - none**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Bill Burke (Ex Chief) thanks the Board and staff (and volunteers/Pd) for their support during the year

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING GOES INTO EXECUTIVE SESSION**



**RESOLUTION # 2019-2-1-8**  
**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**MOTION TO ADJOURN**

Offered By: Comm. Daly

Seconded By: Comm. Annunziata

**MEETING ADJOURNED**