

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
May 21, 2019

President Daly calls the workshop portion of the May 21, 2019, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Change of Gear Specs- local Fire Depts bid specs save \$30.00 set Still Morning pride, still black same spec but material is a little stronger than what we're using. Bail
15-18 sets with the 2nd set program and expiring gear - Current State contract up in June

MOTION TO ADJOURN

Offered By: Comm. Manning

Seconded By: Comm. Annunziata

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
May 21, 2019

President Daly calls May 21, 2019 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2019-1-5-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, the bills total of \$92,465.86 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$25,169.17 be approved for the 4/30/19 payroll and the total of \$26662.68 be approved for the 5/15/19 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE April 16, 2019 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Daly

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the April 16, 2019 meeting.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE April 16, 2019 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the April 16, 2019 be ratified and approved.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-4
A RESOLUTION TO APPROVE PURCHASE & PAYMENT
Of TWO (2) NEW 2019 CHEVY TAHOE SSV 4WD

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners has found the need to replace the present 2013 Ford Explorers VIN # 1FM5K8B82DGC21187 and VIN # 1FM5K8B89DGB08255; and

WHEREAS, these vehicles are to replace the assigned Fire Prevention Bureau vehicles numbered 34-6-30 and 34-6-31; and

WHEREAS, the Board of Fire Commissioners has received a quote for two (2) new 2019 Chevy Tahoe's from Mall Chevrolet; and

WHEREAS, the additional options not included in the package, but not limited to, are as follows:

Recovery Hooks
Spotlight
All Weather Floor mats
Remote Start

WHEREAS, the cost for each vehicle is \$37,050.00 under Contract ESCNJ17/18-44; and

WHEREAS, funds were made available in the 2019 Capital Account under New Vehicles and the Treasurer has so certified;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize the purchase & payment of two (2) new 2019 Chevy Tahoe's from Mall Chevrolet in the amount not to exceed \$74,100.00

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-5
A RESOLUTION TO APPROVE PURCHASE & PAYMENT
Of ONE (1) NEW 2019 FORD 2-50 SRW XL 4WD SUPERCAB

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

WHEREAS, the Board of Fire Commissioners has found the need to replace the present 2008 Ford F-350 Utility Truck VIN # 1FDWW33R28EB50996; and

WHEREAS, this vehicle is to replace the current vehicle assigned to the Paid Division numbered 34-85; and

WHEREAS, the Board of Fire Commissioners has received a quote for one (1) new 2019 Ford 2-50 SRW XL 4WD Supercab from Beyer Ford; and

WHEREAS, the additional options not included in the package, but not limited to, are as follows:

8' Crew Cab Box	STX Appearance Package
Electronic locking rear axle	Power equipment group
8' Pro Plus Snow Plow & pkg	LED roof clearance lights
Trailer brake controller	Step bar
FX4 off road pkg	AM/FM Stereo/MP3
Reverse sensing system	Remote Start
Front & rear splash guards	8' Aluminum F3 Duramag R Series Service body
Aluminum roll-up Tonneau Cover	Traditional Rod Lock system
Lighted rear step bumper	Duramag headache rack w/LED lights
LED Compartment strip lights	Standard Shelving pkg
HD spray-in Bedliner	Undercoating

WHEREAS, the cost for this vehicle is \$59,700.00 under New Jersey State Contract A88727; and

WHEREAS, funds were made available in the 2019 Capital Account under New Vehicles and the Treasurer has so certified;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize the purchase & payment of one (1) new 2019 Ford 2-50 SRW XL 4WD Supercab from Beyer Ford in the amount not to exceed \$59,700.00

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION 2019-1-5-6
A RESOLUTION AUTHORIZING OFFER OF EMPLOYMENT

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, The Board of Fire Commissioners has determined to offer employment pursuant to NJSA 40A:14-81.2, to fill the position of firefighter; and,

WHEREAS, The Board of Fire Commissioners previously received and reviewed applications for employment.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners, Neptune Township Fire District No. 1, that an offer of employment is hereby made to **Nicholas Krauss** with a hire date of **June 3, 2019** with a starting salary amount of \$30,000.00, pending the successful passing of the required background check, medical and physical assessment test.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

Board congratulates Nicholas

RESOLUTION # 2019-1-5-7
A RESOLUTION DESIGNATING THE FEE FOR
THE PURCHASING AGENT

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

WHEREAS, the Neptune Fire District No.1 has appointed David Spaulding as its designated contracting agent per resolution #2019-1-4-7; and

WHEREAS, the said fee for any services shall be \$200.00 per month and will include any mileage, tolls and phone/email conversations: and

WHEREAS, the funds are to be provided for in the Budget under the account Legal & Professional Svcs, and the Treasurer has so certified.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Neptune Fire District No.1 Monmouth County hereby establish the fee for David Spaulding as the Qualified Purchasing Agent for the Fire District.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-8
A RESOLUTION TO ENTER INTO AN AGREEMENT WITH
THE UNEXCELLED FIRE COMPANY AND
THE ASSIGNMENT OF 2008 FORD F350 UTILITY TRUCK

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

WHEREAS, this agreement dated this 21st day of May 2019 shall be between the Board of Fire Commissioners, Fire District #1, Township of Neptune, County of Monmouth, State of New Jersey, hereafter designated as the “BOFC” and the Unexcelled Fire Co Station 4, hereafter designated as “Station 4”; and

WHEREAS: The “BOFC” desires to enter into agreement with “Station 4” to authorize the modification and conversion of the 2008 Ford F350 Utility truck to a “Special Equipment Carrier” assigned to and maintained by Station 4: and

WHEREAS, any major repairs for said vehicle (over \$500) will need prior authorization from the “BOFC” before being repaired, unless Station 4 has agreed to pay for said repairs, and not seek reimbursement from the “BOFC”.

NOW, THEREFORE, BE IT RESOLVED, that this agreement will be re-evaluated after a 1-year trial period and an assessment will be made after the 1 year to renew the agreement or cancel the agreement and remove the vehicle from the district fleet, effective upon receiving the new vehicle and when put in service.

VOTE: Comm. Annunziata: NAY; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION #2019-1-5-9
A RESOLUTION TO CONTRACT FOR TESTING SERVICES

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, there is a need for testing of district-owned equipment; and,

WHEREAS, quotes have been obtained as follows:

<u>Water Hose Testing:</u>	Fail Safe -	.17 per foot
	Fire Flow -	.21 per foot
	Technical Fire	.20 per foot
 <u>Aerial Testing:</u>	Fail Safe -	\$650.00each
	Fire Flow-	\$1,000.00 each
	Technical Fire Serv.	\$575.00 each
	NDT	\$725.00 each
 <u>Pump Testing:</u>	Technical Fire Serv.	\$175.00 per pumper
	Fail Safe	\$275.00/300.00 per pumper
	Fire Flow	\$250.00 per pumper
 <u>Ground Ladder Testing:</u>	Technical Fire Serv.	\$25.00 per ladder
	Fire Flow	\$40.00 per ladder
	Fail Safe	\$40.00 per ladder

WHEREAS, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified;

NOW THEREFORE, BE IT RESOLVED, the following testing service contracts are awarded:

Hose Testing	Fail Safe - .	not to exceed \$9,000.00
Aerial Ladder Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv.	not to exceed \$4,000.00

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-10
RESOLUTION AUTHORIZING ADDITIONAL DUTIES AND
STIPEND FOR FIRE OFFICIAL

Offered by: Comm. Daly

Seconded by: Comm. Annunziata

WHEREAS, due to the resignation of the previous Administrator, the Board does hereby authorize an annual stipend of \$12,000.00 to the Fire Official to take over said duties; and

WHEREAS, these duties are to include complete authority over the Fire District Office, Paid Division and Fire Prevention Bureau; and

WHEREAS, shall also include oversight of ongoing and future construction projects; and

WHEREAS, shall answer to the Personnel Commissioners and/or the current President of the BOFC on a daily basis with the Full Boards oversight; and

WHEREAS, the funds are to be provided for in the Budget under the Appropriation entitled Fire Bureau, S/W,

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners Fire District #1 does hereby authorize said duties and stipend as stated above to be effective May. 16, 2019

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2019-1-5-11
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel pertaining to Officer qualifications
- Legal/Personnel pertaining to Medical Director
- Legal/contractual Vehicle maintenance Contract

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

REPORTS

CHIEF- absent

ASSISTANT CHIEF- absent

CAPTAINS-

Liberty- Campbell thanks to all who attended and helped with Twp Drill

Unexcelled – Comm. Sutphin reads Capt. Mauro’s report.

Requests AC repair status on 4-75. Armada-Found nothing wrong.

Rear light rotors – to follow up

Pd Div to pick up items at Bargs

Brd of Chiefs request Morning Pride Helmets and Warrington Pro boots –Annunziata states helmets have clip issue - to follow up -Boots are \$200.00 more than Globe - to follow up

Sutphin continues with report -request for bigger gas cans – Annunziata states there’s 5 gal or the little can

Pd Lt – Progress. Thank you for hiring Nicholas (pending passing physical tomorrow)
Waiting for F&S to complete pump service. Also 2-86 out with electrical issues

ADMINISTRATOR –

COMMISSIONERS REPORTS:

Commissioner Annunziata: Shark River requests 34-86 for Memorial Day & Wildwood.
Approved
Hamilton Driveway bids to go out in June - discussed

Commissioner Sutphin: Line of Duty death memorial complete. Lockers working out well. Unexcelled to put up cameras inside & both lots - discussed

Commissioner Manning: Shark River work discussed

Commissioner Puryear: Daly states quotes received for Fence one for repair and one for new. Motion to repair

Commissioner discusses buzzer for office

Commissioner Daly: to contact Engineer for status of projects. Welcomes new Firefighter

PUBLIC COMMENT - none

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2019-1-5-12
A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

Pres. Daly makes announcement bids came in for Unexcelled kitchen – to hold for study

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

MEETING ADJOURNED