

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
Rescheduled January 27, 2014**

President Fritz calls the workshop portion of the January 27, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION - none

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
Rescheduled January 27, 2014

President Fritz calls January 27, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2014-2-1-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, the bills total of \$634,838.21 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$19,441.99 be approved for the 12/31/13 payroll and the total of \$26,499.99 be approved for the 1/15/14 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-2-1-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE December 10, 2013 MEETING

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the December 10, 2013 meeting.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-2-1-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE December 10, 2013 MEETING

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, that the minutes of the Meeting of the December 10, 2013 be ratified and approved.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-2-1-4
A RESOLUTION FOR BUDGET TO BE READ BY TITLE ONLY

Offered By: Comm. Shafto

Seconded By: Comm. Lane

WHEREAS, the Annual Budget for 2014 was presented at the open public meeting held on Jan 27, 2014, and:

WHEREAS, for at least 1 week prior to 1/27/14 meeting for public comment on budget, a complete copy of approved budget was posted in a public place as public notices are usually posted in District, and has been made available to each person requesting a copy during said week, and:

WHEREAS, copies are available during this public hearing in compliance with N.J.S. 40A:14-78.2.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioner of Neptune Township District #1, that the Budget shall be read by title only.

VOTE: Comm. Lane: AYE ; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

Comm. Puryear asks if the budget includes Resolution #2014-2-1-7. Answer yes. Comm. Puryear states he'll vote no on the budget being he is not in favor of resolution 2014-2-1-7.

**RESOLUTION #2014-2-1-5
2014 ADOPTED BUDGET RESOLUTION
TOWNSHIP OF NEPTUNE
FIRE DISTRICT NO. 1 BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2014 TO DECEMBER 31, 2014

Offered By: Comm. Shafto

Seconded By: Comm. Lane

WHEREAS: the Annual Budget for the Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the governing body of the Township of Neptune Fire District No. 1 at its open public meeting of January 27, 2014: and

WHEREAS: the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services: and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,543,742 which includes amount to be raised by taxation of \$2,867,325 and Total Appropriations of 3,543,742; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune, Fire District No. 1, at an open public meeting held on January 27, 2014 that the Annual Budget of the Township of Neptune Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and shall constitute appropriations for the purpose stated and authorized of Total Revenues of \$3,543,742 which includes amount to be raised by taxation of \$2,867,325 and Total Appropriations of \$3,543,742; and

BE IT FURTHER RESOLVED, that the Annual Election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

1/27/14

President-John Fritz

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
John Fritz	X			
Frank Lane	X			
Frank Martuscelli	X			
Todd Puryear		X		
Joseph Shafto	X			

Governing Body

Recorded Vote

Aye: 4 Nay: 1 Abstain: 0 Absent: 0

RESOLUTION # 2014-2-1-6
A RESOLUTION ADOPTING A TEMPORARY BUDGET
FOR 2014 IN THE AMOUNT OF \$391,650.00

Offered By: Comm. Shafto

Seconded By: Lane

WHEREAS, the Township of Neptune Fire District #1 has introduced its 2014 Budget on Dec. 10, 2013 and is presently awaiting approval: and

WHEREAS, it is necessary for the District to appropriate funds to meet various contractual; commitments and expenditures for utilities which are required while the District is awaiting final approval of its budget: and

WHEREAS, N.J.S.A. 40A:14-78.17 allows the District to appropriate up to a maximum of 14% of its prior year's total budget, excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements, is **\$391,650.00**

NOW, THEREFORE, BE IT RESOLVED, that the following temporary 2014 Budget appropriation be authorized,

Operating Appropriations:

Administration:

Salaries and Wages	\$25,000.00
Fringe Benefits	\$10,400.00
Other Expenses:Insurance:	\$34,000.00
Office Expenses	\$12,000.00
Elections	\$ 2,000.00
Fire Prevention	\$ 1,000.00
Professional Services	\$ 6,600.00
Board Lease	\$ 8,000.00

Total Administration **\$99,000.00**

Cost of Operations and Maintenance:

Salaries and Wages	\$70,000.00
Fringe Benefits	\$36,000.00
Uniforms	\$ 5,500.00

Other Expenses:

Facilities Maintenance (Bldg)	\$20,000.00
Maintenance Repairs (vehicle)	\$30,000.00
Rental Charges	\$11,650.00
Supplies and Equipment	\$10,000.00

Training and Education	\$ 1,000.00
Utilities	\$12,000.00
Hydrant Rentals	\$30,000.00
Operations and Maintenance Fire Bureau	\$ 1,000.00
Fire Bureau O/E Control	\$25,000.00
FB Fringe Benefits	\$ 2,000.00
Aid to Volunteer Fire Company	\$16,000.00
Aid to First Aids	\$22,500.00
Total Cost of Operations and Maintenance	\$292,650.00

Total Budget Appropriations **\$391,650.00**

Dated: 1-27-14

Governing Body

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: NAY;
Comm. Shafto: AYE; Pres. Fritz: AYE.

Certified to be a true copy of a resolution adopted on the 27th day of January 2014.

CLERK

**RESOLUTION 2014-2-1-7
RESOLUTION AUTHORIZING 3 YEAR SALARY
AGREEMENT FOR SALARIED FULL TIME OFFICE STAFF**

Offered by: Comm. Lane

Seconded by: Comm. Shafto

WHEREAS, the Board of Fire Commissioners, Fire District #1 agrees to a 3 year annual salary agreement for the years of 2014, 2015 & 2016 for Cindy Warrick, Full Time Finance Clerk & Fran Ciccone, Full Time Administrative Assistant:

WHEREAS, longevity steps are to be increased and included in the salary base for the year 2014:

WHEREAS, thereafter longevity shall no longer apply; and

WHEREAS, the 3 year agreement shall also include a salary increase as follows:
2014 - 2%, 2015 - 2%, 2016 - 2%

WHEREAS, the funds are to be provided for in the Budget under the Appropriation entitled Admin, S/W,

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1 does hereby authorize said salary agreement to be effective and retro to Jan. 1, 2014.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: abstain; Comm. Puryear: NAY;
Comm. Shafto: AYE; Pres. Fritz: AYE.

Discussion tabled for executive session

RESOLUTION # 2014-2-1-8
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel/Legal issue pertaining to office staff

-

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

NEW BUSINESS:

REPORTS

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

COMMISSIONERS REPORTS:

Hamilton – Comm. Lane-progress

Shark River- Comm. Martuscelli progress

Unexcelled – Comm. Shafto-no report

Liberty – Comm. Puryear – We Trustees want and electric outlet installed in trustees locker & spruced up. They are to purchase their own system and Comm. Puryear suggests the Board maintain it. Also wants the hardwood floor upstairs and the tile floor refinished. Quotes to be obtained.

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

John Narciso inquires on status of rip n run. Discussion held on system on computers. Parts on order to continue rip n run install.
Discussion on new ladder.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2014-2-1-9

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-2-1-10

**A RESOLUTION TO RECIND RESOLUTION #2014-2-1-7
TO HOLD FOR FURTHER STUDY AND REVIEW**

Offered By: Comm. Puryear

Seconded By: Comm. Lane

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION #2014-2-1-11
A RESOLUTION TO HIRE FIRE MARSHALL/OFFICIAL

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

BE IT RESOLVED, the Board of Fire Commissioners do hereby hire Douglas Rowell for the position of Fire Marshall/Official at an annual salary of \$55,000.00 starting March 1, 2014.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: Nay;
Comm. Shafto: AYE; Pres. Fritz: AYE.

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

MEETING ADJOURNED