

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
APRIL 15, 2014**

President Fritz calls the workshop portion of the APRIL 15, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION -**

Hard suction hose for 34-74 discussed and approved

**MOTION TO ADJOURN**

Offered By: Comm. Puryear

Seconded By: Comm. Shafto

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
APRIL 15, 2014**

President Fritz calls April 15, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SHAFTO	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2014-1-4-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Shafto

Seconded By: Comm. Lane

**BE IT RESOLVED**, the bills total of \$157,898.87 is hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$22,788.00 be approved for the 3/31/14 payroll and the total of \$21,365.16 be approved for the 4/15/14 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE MARCH 18, 2014 MEETING**

Offered By: Comm. Shafto

Seconded By: Comm. Martuscelli

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the MARCH 18, 2014 meeting.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE MARCH 18, 2014 MEETING**

Offered By: Comm. Shafto

Seconded By: Comm. Martuscelli

**BE IT RESOLVED**, that the minutes of the Meeting of the MARCH 18, 2014 be ratified and approved.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-4**  
**A RESOLUTION TO CONTRACT FOR TESTING SERVICES**

Offered By: Comm. Shafto

Seconded By: Comm. Lane

**WHEREAS**, there is a need for testing of district-owned equipment; and,

**WHEREAS**, Pres. Fritz had secured and reviewed the following quotations: and,

<u>Water Hose Testing:</u>	<b>Fail Safe - .20 per foot</b>
	Fire One - .215 per foot
<u>Aerial Testing:</u>	<b>Fire One - \$650.00 each</b>
	Underwriters/UL \$1125.00 each
<u>Pump Testing:</u>	Underwriters/UL \$410.00 per pumper
	Fire One \$265.00 per pumper
	Fire Apparatus - \$250.00 per pumper
	<b>Technical Fire Serv. \$195.00 per pumper</b>
	Fail Safe \$250.00 per pumper
<u>Ground Ladder Testing:</u>	Underwriters/UL - \$2.70 per foot
	<b>Fire One - \$1.75 per foot</b>
	Technical Fire Serv. \$38.00 per ladder
	Fail Safe \$1.90 per foot

**WHEREAS**, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified;

**NOW THEREFORE, BE IT RESOLVED**, the following testing service contracts are awarded:

Hose Testing	Fail Safe - .	not to exceed \$9,000.00
Aerial Ladder Testing:	Fire One	not to exceed \$1,000.00
Pump Testing:	Technical Fire Serv.	not to exceed \$2,000.00
Ground Ladder Testing:	Fire One	not to exceed \$4,000.00

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION #2014-1-4-5**  
**A RESOLUTION TO PURCHASE**  
**NEW SCOTT 4500 CARBON CYLINDER 30 MINUTE BOTTLES**

Offered By: Comm. Shafto

Seconded By: Comm. Lane

**WHEREAS**, the Board of Fire Commissioners has found a large number of Scott 4500 Bottles that will be reaching the end of their life cycle in 2017/2018,

**WHEREAS**, the Board has found it best, for budgetary purposes, to start replacing these bottles now, and

**WHEREAS**, the Board plans to purchase approx. 12 new bottles for the next four years pending any unforeseen issues that may arise, and

**WHEREAS**, the bottles to be replaced each year shall be divided amongst the four companies, and

**WHEREAS**, the Board requires to reuse the valves from the old bottles which shall result in a significant savings for the District, and

**WHEREAS**, the Board has received a quote from New Jersey Fire Equipment, under State Contract # 80961 for Scott #10009671-4500 Carbon Cylinder 30 minute shell only in the amount of \$756.00 a piece, and

**WHEREAS**, the funds are to be made available from the budget account known as Supplemental Fire Services and the Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby approve the purchase and payment of 12 new Scott Bottles as listed above in the total amount of \$9,072.00.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-6**  
**A RESOLUTION TO AUTHORIZE THE RENOVATION**  
**OF THE SECOND FLOOR RESTROOM AT THE UNEXCELLED FIREHOUSE**

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

**WHEREAS**, the Board of Fire Commissioners has found the need to renovate the second floor restroom at the Unexcelled Firehouse, and

**WHEREAS**, the Board has reviewed and approved plans submitted by the Engineer, and

**WHEREAS**, the District's Engineer, Leon S. Avakian received 3 quotes as follows:

Simmen Building Contractors, Inc	\$35,950.00
Cypreco Industries, Inc.	\$53,823.00
MTB Contracting, LLC	\$48,000.00

**WHEREAS**, the quotes were reviewed by the District's Engineer and has recommended that a contract be awarded to Simmen Building Contractors, Inc

**WHEREAS**, funds were made available from the 14 account known as P/B&G Misc , and the Commissioner/Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners does hereby award the Restroom project as stated above to Simmen Building Contractors, Inc. in the amount of \$35,950.00.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-7**  
**A RESOLUTION AUTHORIZING THE PURCHASE and PAYMENT**  
**OF NEW COMPUTERS SYSTEM FOR THE DISTRICT**

Offered By: Comm. Shafto

Seconded By: Comm. Lane

WHEREAS, the Board has found the need to upgrade the District computer system,

WHEREAS, these upgrades are to include the Bureau office, Fire Official and the Paid Division, and

WHEREAS, these upgrades are to include but not limited to:

- 3 HP desktop computers (2-office, 1 Fire Official)
  - Including monitors, keyboard, mouse, battery backup, Microsoft Office 2013
  - And software to success the server
- 1 HP server including firewall, 24 port switch, memory, hard drives, hardware,
  - Battery backup, cabinet with shelves, Microsoft Office 2013
- 1 monitor to display I am Responding
- 1 Panasonic tough tablet (Fire Official) including software to access server and Microsoft Office 2013
- 2 Panasonic tough books (Paid Division) including software to access server and Microsoft Office 2013

WHEREAS, a quote has been received from CDW-G under State Contract WSCA NASPO;  
and

**WHEREAS**, funds were made available from the 14 accounts known as Admin Misc, Fire Bureau Misc, Fire Dept. Misc, Supplemental Fire Services and the Commissioner/Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners does hereby award the purchase of computer equipment as stated above to CDW-G in the amount of \$22,732.24.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-8**  
**A RESOLUTION TO PURCHASE AND PAY FOR**  
**FIRE SAFETY SOFTWARE**

Offered By: Comm. Shafto

Seconded By: Comm. Martuscelli

**WHEREAS**, the Board requires to purchase new updated Fire Safety software for use in the registration, inspection, violation and billing process, and

**WHEREAS** different software systems have been reviewed by the Fire Official, and

**WHEREAS** the Fire Official has recommended the National Geomatica's Geo3.0 Fire Safety software, and

**WHEREAS**, Geo3.0 (Jungle Lasers) is a local company from Allenhurst and has an outstanding Fire Safety Program, and

**WHEREAS**, Jungle Lasers is currently being used in the Neptune DPW , and

**WHEREAS**, several local Fire Prevention Bureaus are currently using this system and all have spoken highly of this company and the service it provides, and

**WHEREAS**, a quote has been received from Jungle Lasers, LLC in the amount of \$8.50 per registration and is billed monthly per usage, and

**WHEREAS**, we presently have approx. 800 registrations, and

**WHEREAS**, it is intended to review the Township Ordinance for registration fees charged by the district to help cover this fee, and

**WHEREAS**, funds are available from the 14 account known as Fire Dept. Misc, and the Commissioner/Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby approve the purchase of National Geomatica's Geo3.0 Fire Safety software as stated above to Jungle Lasers, LLC.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.



**RESOLUTION # 2014-1-4-9**  
**A RESOLUTION TO PURCHASE AND PAY FOR**  
**EMERGENCY REPORTING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

**WHEREAS**, the Board requires to purchase new updated Emergency Reporting software, and

**WHEREAS**, this system will allow us to have most of the fire incident report self generated base on information given by the County Radio and of the systems reviewed was found to be most compatible with the Spillman system currently being operated by the County Radio room; and

**WHEREAS**, this software also allows us instant information to building preplans, maintenance records, inventory, LOSAP tracking etc,

**WHEREAS**, this cloud based program includes unlimited user capability, storage and will work hand in hand with the future addition of computers in each fire apparatus, and

**WHEREAS**, this program includes a one time set up fees of \$1,874.00, and

**WHEREAS**, the monthly cost of this system shall be \$149.00 for a annual total fee of \$1,788.00

**WHEREAS**, funds are available from the 14 account known as Fire Dept. Misc, and the Commissioner/Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby approve the purchase of the Emergency Reporting as stated above.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-4-10**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel issue pertaining to Local Contract Negotiations
- Legal/Personnel review of LOSAP withdrawal
- Legal/Personnel issue pertaining to employee issue

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;  
Comm. Shafto: AYE; Pres. Fritz: AYE.

**NEW BUSINESS:**

**REPORTS**

CHIEF- Burke states all going smooth. Discussion of snow removal issue & the proposal of a Hydrant sheet to document hydrants being clear during standby.

ASSISTANTCHIEF-

CAPTAINS-

Hamilton – Annunziata requests permission to take their engine & ladder to Academy on 4/22 for a drill. Approved with coverage.

Discussed status of items still requested for 1-90.

Brd Office - Fran Ciccone gives update on donated 84 Pierce being used by non -profit organization committed to Pediatric Cancer Awareness.

Pd Div - Chris Allfrey reports on Lunch they attended at the High School. On May 14<sup>th</sup> this class coming to Unexcelled. 34-74 coming along, training on this engine being scheduled.

