

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
AUGUST 20, 2019**

President Daly calls the workshop portion of the August 20, 2019, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Unexcelled A/C unit requested- Board to look into window unit not to exceed \$2,500.00

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

Seconded By: Comm. Manning

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**August 20, 2019**

President Daly calls August 20, 2019 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	absent (arrives 7:07pm)
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2019-1-8-1**  
**A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$220,667.97 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$27,970.61 be approved for the 7/31/19 payroll and the total of \$28,590.40 be approved for the 8/15/19 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-8-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE July 16, 2019 MEETING**

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the July 16, 2019 meeting.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

(Commissioner Puryear arrives at 7:07pm)

**RESOLUTION # 2019-1-8-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE JULY 16, 2019 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Manning

**BE IT RESOLVED**, that the minutes of the Meeting of the JULY 16, 2019 be ratified and approved.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-8-4**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Sutphin

Seconded By: Pres. Daly

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal issue pertaining to Contractual - Discussion about Engineering Services.
- Personnel issue pertaining to Part-time Fire Inspector position

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION #2019-1-8-5**  
**A RESOLUTION TO REJECT BIDS**  
**FOR HAMILTON DRIVEWAY PROJECT**

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners authorized the seeking of bids for Concrete Driveway replacement at the Hamilton Firehouse; and

**WHEREAS**, the bids received were higher than budget, therefore all bids were rejected.

**WHEREAS**, the Board of Fire Commissioners will revisit the issue at a future date.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

## **REPORTS**

**CHIEF-** Fahnholz discusses Board of Officers meeting concerning the gear. Would like couple changes with future new sets. (pockets/ring). Board of Officers would like import on the purchasing of new equipment. Requests status on radio batteries. Needs inventory submitted. Hazmat Drill scheduled for Sept. 5<sup>th</sup>. Chief Fahnholz attended Twp meeting and accepted recognition for the Dept for the Ocean Grove Fire.

**ASSISTANT CHIEF-**

**CAPTAINS-**

Unexcelled – Capt .Mauro - progress

Pd: Captain Armada- FF Doremus passed Hazmat training. Thanks the Board for appointing Medical Director. Defender started working on apparatus. Aerial and ground ladder testing has been scheduled for Sept. Requested for DPW to fill cracks in Hamilton's apron, discussed.

**ADMINISTRATOR – D. Rowell –** SHR repairs winding down. Shark River did electrical repairs themselves to the back door. Pres. Daly states key fobs and security lighting should be priority for next year. D Rowell continues – Liberty roof bids due Friday and discussed. Unexcelled roof repairs done and discussed. Unexcelled kitchen plans should go out to bid next week.

Manning brings up bollards at Shark River and discussed. Lease agreement to be discussed with Shark River.

## **COMMISSIONERS REPORTS:**

Commissioner Annunziata:

Commissioner Sutphin: closed circuit cameras installed in Unexcelled and signs posted. 34-4-86 repairs being done. New officer qualifications being discussed. Thanks all for fire and storm response. Thanks all for attending Pres. Daly's father's service.

Commissioner Manning:

Commissioner Puryear: Commends all on McBride Ave Fire and discussed.

Commissioner Daly: Thanks all for their attendance of his fathers service. Out of town response protocol in progress. Pd Div punch list mostly Bldg & grounds and apparatus being addressed.

**PUBLIC COMMENT - none**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2019-1-8-6**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**MOTION TO ADJOURN**

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**