

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
October 15, 2019**

President Daly calls the workshop portion of the October 15, 2019, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**The Special Meeting for Capital Appropriations vote by ballot is taking place tonight between the hours of 6pm – 9pm here at the Hamilton Firehouse as advertised.**

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Header work on 2 outer bay doors at Hamilton Fire Company-discussed and approved

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
October 15, 2019**

President Daly calls October 15, 2019 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2019-1-10-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$145,036.94 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$26,135.40 be approved for the 09/30/19 payroll and the total of \$27,360.40 be approved for the 10/15/19 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-10-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE SEPTEMBER 17, 2019 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the September 17, 2019 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-10-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE SEPTEMBER 17, 2019 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the minutes of the Meeting of the September 17, 2019 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-10-4**  
**A RESOLUTION TO RESERVE UNEXPENDED CAPITAL**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners shall reserve any unexpended 2019 Capital,

**WHEREAS**, these monies shall be placed in the 2020 Capital Improvement Fund, and:

**WHEREAS**, these monies shall be used for the purpose of previously specified,:

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners does hereby authorize the 2019 Capital reserve to be placed in the 2020 Capital Improvement Fund as so stated above.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-10-5**  
**A RESOLUTION TO APPROVE UNEXCELLED**  
**KITCHEN REMODEL**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**WHEREAS**, the Board of Fire Commissioners require to remodel the kitchen at the Unexcelled Firehouse; and

**WHEREAS**, bids have been received as follows:

George Koustas PTG & Const.	in the amount of \$177,000.00
MTB, LLC	in the amount of \$ 89,830.00
Helios Const.	in the amount of \$107,000.00
Innovational Const. & Design	in the amount of \$ 79,579.00
NDP Const. LLC	in the amount of \$183,000.00
Gavan General Contracting	in the amount of \$130,500.00
Four Star Developers	in the amount of \$ 56,640.00

**WHEREAS**, funds were made available in the 2019 budget account know as P/B&G Misc. and the Treasurer has so certified;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioner do hereby authorize the Unexcelled Kitchen Remodel by and approve payment to Four Star Developers in the amount of \$56,640.00.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: abstain; Pres. Daly: abstain.

**RESOLUTION # 2019-1-10-6**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal discussion pertaining to Fire District 1 leases.

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**REPORTS**

CHIEF- none

ASSISTANT CHIEF- called not able to attend

CAPTAINS- none

Pd: progress

ADMINISTRATOR – on vacation

**COMMISSIONERS REPORTS:**

Commissioner Annunziata: Hamilton- progress

Commissioner Sutphin: Unexcelled- Thanks for AC unit at firehouse ,waiting on electrician. 34-4-86 in progress. Thanks for kitchen remodel.

Commissioner Manning: Shark River- progress

Commissioner Puryear: Liberty -alarm system having issues -discussed and being addressed

Commissioner Daly: Review Cpt Armada's report on bldg. & vehicle issues. Most in progress. Board of Officers Training to be looked into. Capital question is to put more money in Hamilton driveway project. Temp patch being addressed.

**PUBLIC COMMENT - none**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2019-1-10-7**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**