

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
November 19, 2019**

President Daly calls the workshop portion of the November 19, 2019, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	absent
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

- Disciplinary involving Volunteer Firefighter – discussed -Sean questions his suspension. Attorney states suspension stands until charges finalized. Then disciplinary hearing to be held.
- New Engines-discussed - generic spec of which each company can tweak.
- Officer Qualifications – discussed – to be looked into by the Board of Officers
- Video & Audio recording devices – discussed – Unexcelled to put up video and audio recording signs
- Lack of response and response without proper manpower – discussed – first due should be properly manned
- Shark River Lease – discussed – to remain as is

Asst Chief Conklin states the Chief and Asst Chief will be going over the MARP protocol

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
November 19, 2019**

President Daly calls November 19, 2019 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	absent
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2019-1-11-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$191,038.63 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$30,037.00 be approved for the 10/31/19 payroll and the total of \$28,702.41 be approved for the 11/15/19 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: absent;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-11-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE OCTOBER 15, 2019 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the October 15, 2019 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: absent;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-11-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE OCTOBER 15, 2019 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the minutes of the Meeting of the October 15, 2019 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: absent;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-11-4**  
**AUTHORIZE THE PURCHASE OF FIRE APPARATUS FROM PIERCE**  
**MANUFACTURING COMPANY THROUGH THE**  
**HOUSTON-GALVASTON AREA COUNCIL PURCHASING PROGRAM**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**WHEREAS**, the Neptune Township Fire District No. 1 wishes to purchase one (1) fire pumper and through Pierce Manufacturing Company, a qualified vendor under the Houston-Galvaston Area Council Purchasing Program (H-GAC); and,

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

**WHEREAS**, Pierce Manufacturing Company has been awarded H-GAC Contract No. FS12-17 for this apparatus; and,

**WHEREAS**, the amount of the purchases of this apparatus shall not exceed \$721,088.28; and,

**WHEREAS**, funds for this purpose are available from the District's Capital Account. and the District's Financial Officer has so certified,

**THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners, Fire District No. 1, Township of Neptune that the District purchase one (1) Pierce Enforcer Pumper from Pierce Manufacturing Company, by the Contractor Fire & Safety, through the H-GAC Purchasing Program at an amount not to exceed \$721,088.28; and,

**BE IT FURTHER RESOLVED**, the chassis prepayment option is to be employed by the Board to reflect an additional savings of \$13,394.00 under this purchase contract.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: absent;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2019-1-11-5  
2020 BUDGET RESOLUTION  
TOWNSHIP OF NEPTUNE  
FIRE DISTRICT #1  
RESOLUTION # 2019-1-11-5**

**FISCAL YEAR FROM JANUARY 1, 2020 TO DECEMBER 31, 2020**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**WHEREAS**, the Annual Budget for the Neptune Fire District No. 1 (the “Fire District”) for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 19, 2019; and

**WHEREAS**, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq); and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$4,295,682, which includes an amount to be raised by taxation of \$2,953,989 and Total Appropriations of \$4,295,682; and

**WHEREAS**, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A: 14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

**WHEREAS**, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Fire District, at an open public meeting held on November 19, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District outstanding debt obligation, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the Fire District will consider the Annual Budget for Adoption on December 17, 2019.

\_\_\_\_\_  
**Commissioner’s Signature**

\_\_\_\_\_  
**Date**

**Board of Fire Commissioners Recorded Vote**

Member	AYE	NAY	ABSTAIN	ABSENT
Paul Annunziata	X			
Arthur Daly	X			
James Manning Jr				X
Todd Puryear				X
Frank Sutphin	X			

**RESOLUTION # 2019-1-11-6**  
**A RESOLUTION TO AUTHORIZE TRANSFER OF**  
**2019 APPROPRIATIONS**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**BE IT RESOLVED**, the following 2019 Appropriations be transferred:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Dist. Ins.	P/Bldg Grounds Misc	\$50,000.00
Dist. Ins.	M/M Vehicles Misc	\$50,000.00

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: absent;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**REPORTS**

CHIEF- absent

ASSISTANT CHIEF- Conklin- FF1 and MARP already addressed

CAPTAINS- none

Pd: submitted grievance- Security cameras at Station 4 – given to Labor Attorney

ADMINISTRATOR –Rowell away Comm. Daly reads his report

SHR – exterior projects completed. Sign to be fixed by company installed by Board.  
Drainage project completed.

Unexcelled asks that kitchen work be postponed until after the first of the year.

Liberty roof-contractor waiting on supplies and should be starting shortly.

Hamilton –raised bay door completed.

DPW did temp fix of potholes. Thank you to be sent.

New Fire Bureau vehicles work completed and in service. Ford Explore to remain as 6-32 to be used by Fire Inspector Ed Ratyniak. New Ford pick up should be in service in 2 weeks. Pick ups/plows to be re-numbered- 34-98 & 34-99.

**COMMISSIONERS REPORTS:**

Commissioner Annunziata: Sta 1 bay doors done says thank-you. Plow repairs done. Sander getting repairs.

Commissioner Sutphin: Audio & Video signs to be installed at Sta 4.

Commissioner Daly: Gear specs to be discussed with all.

**PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

**MEETING ADJOURNED**