

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
February 18, 2020**

President Daly calls the workshop portion of the February 18, 2020, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|------------------|-----------------------|
| PRES. DALY       | PRESENT               |
| COMM. ANNUNZIATA | PRESENT               |
| COMM. MANNING    | PRESENT               |
| COMM. PURYEAR    | PRESENT               |
| COMM. SUTPHIN    | Absent                |

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION** - none

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
February 18, 2020**

President Daly calls February 18, 2020 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|------------------|-----------------------|
| PRES. DALY       | PRESENT               |
| COMM. ANNUNZIATA | PRESENT               |
| COMM. MANNING    | PRESENT               |
| COMM. PURYEAR    | PRESENT               |
| COMM. SUTPHIN    | Absent                |

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**Preliminary Election results, pending 48 hours absentees and Provisional votes**

Commissioners seats: James Manning (273) and Todd Puryear (284)

Budget was passed (212 yes – 119 no)

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2020-1-2-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**BE IT RESOLVED**, the bills total of \$161,887.11 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$29,533.92 be approved for the 1/31/20 payroll and the total of \$30,100.23 be approved for the 2/15/20 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

**RESOLUTION # 2020-1-2-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE January 21, 2020 MEETING**

Offered By: Comm. Puryear

Seconded By: Comm. Annunziata

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the January 21, 2020 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

**RESOLUTION # 2020-1-2-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE January 21, 2020 MEETING**

Offered By: Comm. Puryear

Seconded By: Comm. Annunziata

**BE IT RESOLVED**, that the minutes of the Meeting of the January 21, 2020 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

**RESOLUTION #2020-1-2-4**  
**RESOLUTION AUTHORIZING THE EXECUTION**  
**OF A MEMORANDUM OF UNDERSTANDING**  
**WITH THE COUNTY OF MONMOUTH**

Offered by: Comm. Annunziata

Seconded by: Comm. Puryear

**WHEREAS**, the County of Monmouth and the Neptune Township Fire District #1 Board of Commissioners have expressed an interest to allow the Twp. of Neptune Fire District #1 Fire Official, Doug Rowell to utilize his district vehicle for the County of Monmouth Fire Marshall investigations; and

**WHEREAS**, the County of Monmouth will furnish up to three (3) tanks of fuel per month and the Fire District will maintain the insurance on the vehicle.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners Township of Neptune Fire District #1 do hereby authorize the use of said District vehicle (34-6-30) to be utilized as stated above for a term to expire on December 31, 2021 or the termination of his employment with the District.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

**RESOLUTION # 2020-1-2-5**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Puryear

Seconded By: Comm. Annunziata

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel issue pertaining to Return To Work Physicals
- Legal/Personnel issues pertaining to Grievances
- Legal/Personnel issue pertaining to Confidentiality
- Legal /Personnel issue pertaining to Policy & Procedures
- Legal/Personnel Issue pertaining to Conover

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

**REPORTS**

CHIEF- Conklin reports gear meeting scheduled for 2/24. 4/13 Shark River OOS for pump line drill in morning with coverage. Good job/turnout at McBride Fire. Officer qualifications being reviewed tonight. Write up procedure discussed. Mandatory training discussed (jump). Truck lettering discussed.

ASSISTANT CHIEF- Morrison- states Ocean Grove Fire good job done by all. Ocean Grove would like to do training with Dist. #1.

CAPTAINS- Hamilton - Pivarnick – progress  
Liberty – Campbell – progress. Minor issues brought up to house  
Commissioner  
Shark River – Virgilio – progress  
Unexcelled – 1<sup>st</sup> Lt. Harker- no report

PD: Captain -Armada states report submitted, waiting on budget to pass.

ADMINISTRATOR – Rowell – Sta 4 kitchen coming along hoping to be done by the end of the month. 2 classes for the mandatory TIMS classes have be scheduled, gear will be pulled if not completed by March 31<sup>st</sup>, due to this being a OSHA cited violation. Additional class to be scheduled with Tinton Falls as they also were cited. Vehicles are ready to be put out for sale with minimum bid as \$5,000.00 for Explorer and \$1,000.00 for Durango. All agree. Towing contractor discussed.

### **COMMISSIONERS REPORTS:**

Commissioner Annunziata: Engineer to put bid out for Hamilton’s driveway.

NFIR reports need to be put in in timely manner. Facial hair discussed and non-compliant facial hair will not be tolerated.

Commissioner Sutphin:

Commissioner Manning: Looking forward to working with everyone for the next 3 years. Congratulates Comm. Puryear. Progress

Commissioner Puryear: Thanks all who came out to vote and for another 3 years. Congratulates Jim. Misc. bldg. repairs discussed with Administrator and are on the list that Pd men submitted. Paid guys vehicles moved to Liberty discussed.

Commissioner Daly: no report.

### **PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Chief Conklin inquires as to housing of Hamilton’s apparatus during driveway work. Comm. Annunziata explains fencing to be installed and electric run out..

Don Wilkins-Shark River – Inquires about the re-surfacing of the driveway at Shark River. Pres. Daly states yes-this year seal and stripe. French drain discussed to run all the way out to Brighton Ave. (approx.. 45’) to help alleviate Ball room floor issue. To be looked into.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2020-1-2-6**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

Pres. Daly asks for any other Public Comment – none

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**MEETING ADJOURNED**