

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
JUNE 16, 2020**

President Daly calls the workshop portion of the June 16, 2020, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

None

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

**MEETING ADJOURNED**

Seconded By: Comm. Manning

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**June 16, 2020**

President Daly calls June 16, 2020 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	absent
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2020-1-6-1**  
**A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$177,147.32 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$26,073.88 be approved for the 05/31/20 payroll and the total of \$27,878.56 be approved for the 06/15/20 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2020-1-6-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE May 19, 2020 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the May 19, 2020 meeting.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2020-1-6-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE May 19, 2020 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Daly

**BE IT RESOLVED**, that the minutes of the Meeting of the May 19, 2020 be ratified and approved.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2020-1-6-4  
A RESOLUTION TO AWARD BID  
FOR ACCESS CONTROL AND  
CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM EQUIPMENT**

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

**WHEREAS**, one bid was submitted by:

Complete Security Systems in the amount of \$57,960.00; and

**WHEREAS**, the bid was opened and read on Friday June 12, 2020 at 2:00 pm; and

**WHEREAS**, the bid was reviewed and found to include all mandatory & required bid specifications; and

**WHEREAS**, funds for this service shall be provided for the in the Budget Account known as PB&G Misc., and the Board Treasurer has so certified.

**NOW, THEREFORE**, the Board of Fire Commissioners do hereby approve the bid submitted Complete Security Systems in the amount of \$57,960.00.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2020-1-6-5**  
**A RESOLUTION TO EXTEND ANNUAL REQUIREMENTS**  
**FOR “SMOKE HOUSE RECERTIFICATION” AS PER SOG #002**

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

**WHEREAS**, SOG #002 states Smoke House Recertification\*

a. Members who will be operating in an Immediately Dangerous to Life and Health Atmosphere (IDLH) must comply with NFPA 1500 and OSHA 29 CFR 1910-134 standards. These standards required annual fit testing and *smoke house recertification* to be eligible to wear a self-contained breathing apparatus.

**WHEREAS**, SOG #002 also states “Relating to number 5 (Smoke House Recertification), the Board of Officers understands that this requirement is based on the availability of the Monmouth County Fire Academy facility. As such, Company Captains or their representative will be responsible for scheduling this training through the Academy prior to June 30th of each calendar year.”

**WHEREAS**, due to the suspension of all Fire Academy activities caused by COVID-19, the Board of Fire Commissioners do hereby extend this requirement for 90 days from the June 30<sup>th</sup> date as listed above.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION #2020-1-6-6**  
**RESOLUTION APPOINTING PERMANENT FIREFIGHTER**

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

**WHEREAS**, Nicholas Krauss was hired as a Probationary Firefighter on 6-3-19, with a specified probationary period of one (1) year, and

**WHEREAS**, Probationary Firefighter Nicholas Krauss has completed the required training for this position, and

**WHEREAS**, Nicholas Krauss has met all of the expectations of the Fire District with regards to his responsibilities and duties commensurate with this position.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Neptune Fire District No. 1, Township of Neptune, County of Monmouth, New Jersey, do hereby appoint Nicholas Krauss to the position of Permanent Firefighter.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**RESOLUTION # 2020-1-6-7**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Daly

Seconded By: Comm. Sutphin

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Pertaining to Mutual Aid for Bradley Beach

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Annunziata: absent; Comm. Manning: AYE;  
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

Pres. Daly apologizes for not having officer reports last meeting

## **REPORTS**

CHIEF- Conklin inquires what the problem is with mutual aid in Bradley beach (on agenda). Pres. Daly states there is no problem. Chief Conklin asks for determination of gear spec discussed at Feb Officer Meeting. Admin Rowell states that was approved and that the Warrington Pro Boots and Ben II helmets were ordered. Chief Conklin questions removing the Live Burn as it's not a State Recommendation. As some work schedules interfere with scheduling. Pres. Daly states will take it under advisement. Comm. Manning asks to put it on the Workshop of next meeting. Chief Conklin thanks all for effort during last week. Board ditto. Conklin asks status of Asst Chief tablet. Admin Rowell states tablets are back ordered, but he was offered another tablet and did not want it.

### ASSISTANT CHIEF-

#### CAPTAINS-

Hamilton

Liberty –

Shark River-

Unexcelled – Cpt Mauro requests a fuel key for 34-85 – to be followed up on

Pd:

ADMINISTRATOR Rowell–washer and dryers have been installed at Stations 1 & 4. Soap dispensers being installed Thursday and should be in use at that time.

Hamilton's driveway work is scheduled to start next week. Apparatus to be housed and fenced in outside

New Dumpster was delivered to Liberty

Shark River drainage project to begin and Pd Div installed new drain pipes to divert water.

AC units scheduled for annual servicing/repairs

Minerva to begin gear maintenance. Gear available in warehouse for use while gear is out.

Fire Academy is open to finish up FF1. Smoke house should start scheduling in the fall starting with those departments already signed up (prior to Covid closing) Request forms need to be submitted ASAP if not done already.

Hamilton members gear request who don't have Live Burn discussed and determined to give it to them.

## **COMMISSIONERS REPORTS:**

Commissioner Annunziata:

Commissioner Sutphin: Sta 4 Kitchen pretty much done. Washer dryer will be a home run. Working on gas cap

