

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 21, 2020

President Daly calls the workshop portion of the July 21, 2020, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Live Burn training requirements – carried over to next meeting to allow time for review of draft

LOSAP – discussed how to allow for during pandemic. And classes outside of Neptune (“requirements”)

Don Colarusso -brings up points for online courses

Pres. Daly hands out proposal for Losap points during COVID

Comm. Manning states proposal for online classes to be submitted at next meeting

Frank Martuscelli -pertaining to earning LOSAP points, asks if they are allowed back in the Firehouse for anything other than fire calls and asks for an adjustment for of time lost due to COVID

Pres. Daly states might as well

Don Wilkins asks how many hours constitutes a point – discussed

Fran states SOG says max 4 points per training.

Pres. Daly states LOSAP will be looked at within this next month to gauge Commissioners ideas and discussed with “men”

Monitory amounts for food reimbursement for training – Comm. Manning feels the allowance should be bought up to a reasonable number. And second part requisition not submitted.

Comm. Puryear and Manning feel to wait for Comm. Sutphin to return next meeting to continue discussion

Fran states will have to abide by our rules and reg’s for State compliance.

Disruption occurs – Pres. Daly calls the Police.

Joe Mauro states Unexcelled Fire Company will pay the bill.

Don Colarusso states he polled 4 Fire Districts and says they get pre approval, they get the receipt and the bill gets paid . They gauge it by “within reason”.

Discussion continues.

MOTION TO ADJOURN

Offered By: Comm. Manning

Seconded By: Comm. Puryear

MEETING ADJOURNED

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 21, 2020**

President Daly calls July 21, 2020 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	absent
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2020-1-7-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Daly

BE IT RESOLVED, the bills total of \$162,034.78 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$29,106.21 be approved for the 6/30/20 payroll and the total of \$30,613.47 be approved for the 7/15/20 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

RESOLUTION # 2020-1-7--2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE June 16, 2020 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Daly

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the June 16, 2020 meeting.

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

RESOLUTION # 2020-1-7-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE June 16, 2020 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Daly

BE IT RESOLVED, that the minutes of the Meeting of the June 16, 2020 be ratified and approved.

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

RESOLUTION #2020-1-7-4
A RESOLUTION TO CONTRACT FOR TESTING SERVICES

Offered By: Comm. Puryear Seconded By: Comm. Daly

WHEREAS, there is a need for testing of district-owned equipment; and,

WHEREAS, quotes have been obtained as follows:

<u>Water Hose Testing:</u>	Fail Safe -	.18 per foot
	Fire Flow -	.23 per foot
<u>Aerial Testing:</u>	Fail Safe -	\$650.00each
	Technical Fire Serv.	\$600.00 each
<u>Pump Testing:</u>	Technical Fire Serv.	\$185.00 per pumper
	Fail Safe	\$300.00 per pumper
	Fire Flow	\$275.00 per pumper
<u>Ground Ladder Testing:</u>	Technical Fire Serv.	\$30.00 per ladder
	Fire Flow	\$45.00 per ladder
	Fail Safe	\$40.00 per ladder

WHEREAS, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified.

NOW, THEREFORE BE IT RESOLVED, the following testing service contracts are awarded:

Hose Testing	Fail Safe - .	not to exceed \$9,000.00
Aerial Ladder Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv.	not to exceed \$4,000.00

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
 Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

RESOLUTION # 2020-1-7-5
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Daly

Seconded By: Comm. Puryear

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel issue pertaining to Paid Division

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

REPORTS

CHIEF- Comm. Manning read Chief's report:

- 14 members attended RIT Class at All Hands Fire –
- 15 members took Extrication class provided by OEM.
- Chief thanks all who participated in Touch a Truck, and thanks Board for handouts
- Thanks Don Colarusso for RIT Class and Tit's for hand sanitizer
- Asks status of Board of Officer proposal
- Great turnout for 2 recent fire calls
- Questions purchase of new turnout gear
- SOG for Board of officers proposal sent for review
- Reimbursement for food for training
- Live Burn and SOGs discussed with Comm. Sutphin

ASSISTANT CHIEF- C. Morrison

Couple fires-great job by all.

Reported comment was not appreciated that was made by one of the Commissioners on the radio ref the Self Storage fire.

Pres. Daly states he can have a talk with him, feels he knows who it is.

C. Morrison next questions Operations

C. Morrison discussed tablet being replaced

Green Grove Rd fire-quick response, quick knock down

Pd guys great job quick knock at Housing

Officers meeting proposed a "Fire Appreciation Day" softball games etc. To be looked into

Is Training to be done on the new washers and dryers – waiting on vendor scheduling and parts & requests if can be training be done at night

CAPTAINS-

Shark River – N. Virgilio – 3-76 no air gun (parts on order)

Boots needed for members (on order)

Status on Jan equipment request list submitted

Mice issue

C. Morrison questions ordering of new gear and 2nd set of gear

Unexcelled – J. Mauro questions status of flood light repair on the side on the bldg. Light switches need to be moved from behind the door in members room.

AC in kitchen status questioned

4-75 has windshield damage

Reads letter he put together ref communication and people being civil. SOG 's need to be updated. Respect. Teamwork. Training. Education. Behavior. Involvement. Leadership. Safety Protocols. Policy & Procedures. Appreciation. Performance. Toxicity. Support. Etc.

Pd: M. Kepler states emailed reports to Commissioners

ADMINISTRATOR – on vacation - report emailed and read by Pres. Daly:

Key fob install to begin Monday 8/10 beginning at Sta 4 then 2,3 each Firehouse takes approx. 3 days. Questions can be directed to FO Rowell when returns.

COMMISSIONERS REPORTS:

Pres. Daly states Hamilton's Driveway in progress

Drain section & cracks discussed

Commissioner Annunziata: absent

Commissioner Sutphin: absent. Comm. Manning reads Comm. Sutphin's report:
Thanks all for responses and RIT attendance. Thanks D. Colarusso and All Hands for training members free of charge. Thanks for Special Ops training.
Met with Rostron Co. quote approx.. \$300 - \$400 to run AC duct into kitchen.

Commissioner Manning: Shark River
Phase 2 of drainage completed last week. Quotes being received for curbing and apron on Brighton Ave side. Jan tool list to be followed up on.
Training food reimbursement discussed to pay for last weeks bill.

Commissioner Puryear: Liberty
Cracks in Liberty's sidewalk.
Verizon did lousy job in install. (new cable line)
Upstairs back stairwell painting not done

Pres. Daly to look into items discussed tonight

C. Morrison asks if the Commissioners have checked the Officer's Proposal for Officer Qualifications. (2 year Chief terms, percentages etc.)

Pres. Daly states the one received today to be discussed

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Frank Martuscelli – Fire Appreciation thru Brd of Fire Commissioners is illegal. Fire Companies Can pay for thru Aid to volunteers. Feels Hamilton's driveway is done wrong.

Bill Burke thanks Commissioners for taking a beating tonight for things the absent Commissioners were in charge of and have answers to.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Manning

Seconded By: Comm. daly

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2020-1-7-6
A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Daly

Seconded By: Comm. Puryear

VOTE: Comm. Annunziata: absent; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Daly: AYE.

MOTION TO ADJOURN

Offered By: Comm. Puryear

Seconded By: Comm. Daly

MEETING ADJOURNED