

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
JUNE 15, 2021**

President Manning calls the workshop portion of the June 15, 2021, meeting to order and calls for a flag salute and moment of silence.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. FRITZ	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Application to obtain “Eligible Organization status” which will permit the organization to conduct “certified” training recognized by the Div. of Fire Safety. – Discussed and to be looked into further

Officer SOG guidelines discussed and to move forward

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
JUNE 15, 2021**

President Manning calls June 15, 2021 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. FRITZ	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY-none

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2021-1-6-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

BE IT RESOLVED, the bills total of \$134,125.38 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$29,030.70 be approved for the 05/31/21 payroll and the total of \$28,390.55 be approved for the 6/15/212 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2021-1-6-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE MAY 18, 2021 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the May 18,2021 meeting.

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2021-1-6-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE MAY 18, 2021 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the May 18, 2021 be ratified and approved.

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION #2021-1-6-4
A RESOLUTION TO PURCHASE
12 NEW SCOTT 4500 CARBON CYLINDER 30 MINUTE BOTTLES
AND 2 60 MINUTE BOTTLES

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners has found the need to replace 12 Scott 4500 Bottles that will be reaching the end of their life cycle, and

WHEREAS, the Board requires to reuse the valves from the old 30 minute bottles which shall result in a significant savings for the District, and

WHEREAS, the Board has received a quote from New Jersey Fire Equipment, under State Contract # 17-FLEET-00819 for Scott #10009671-4500 Carbon Cylinder 30 minute shell only in the amount of \$955.80.00 a piece and 2 Scott #804723-01 4500PSI 60 Minutes cylinders with valve assembly, in the amount of \$1,638.90 apiece; and

WHEREAS, the funds are to be made available from the budget account known as Supplemental Fire Services and the Treasurer has so certified.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby approve the purchase and payment of 12 new 30 minutes Scott Bottles and 2 60 minute Scott bottles as listed above in the total amount of \$14,747.40

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION #2021-1-6-5
A RESOLUTION TO CONTRACT FOR
ANNUAL TESTING SERVICES**

Offered By: Comm. Annunziata Seconded By: Comm. Sutphin

WHEREAS, there is a need for testing of district-owned equipment; and,

WHEREAS, quotes have been obtained as follows:

<u>Water Hose Testing:</u>	Fail Safe/IIA -	.18 per foot
	Fire Flow -	.20 per foot
<u>Aerial Testing:</u>	Fail Safe/IIA -	\$700.00 each
	Technical Fire Serv.	\$875.00 each
	Fire Flow	\$1,000.00 each
<u>Pump Testing:</u>	Technical Fire Serv.	\$185.00 per pumper
	Fail Safe/IIA	\$300.00 per pumper
	Fire Flow	\$250.00 per pumper
<u>Ground Ladder Testing:</u>	Technical Fire Serv.	40.00 per ladder
	Fire Flow	\$40.00 per ladder
	Fail Safe/IIA	\$45.00 per ladder

WHEREAS, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified.

NOW, THEREFORE BE IT RESOLVED, the following testing service contracts are awarded:

Hose Testing	Fail Safe/IIA -	not to exceed \$9,000.00
Aerial Ladder Testing:	Fail Safe/IIA.	not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv.	not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv.	not to exceed \$4,000.00

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
 Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2021-1-6-6
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel issue pertaining to - Posting of Part-time Administrator
- Personnel issue pertaining to mutual aid/paid staff
- Legal/Personnel – pertaining to the termination of Volunteer S. Conover
-

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

NEW BUSINESS:

REPORTS

CHIEF- Morrison - IAR working. Issue with reports to be addressed. 4th of July will be General Alarm. July 15th Touch a truck. 19th. Second half of pump ops coming up. Township Drill being discussed

ASSISTANT CHIEF- Campbell- good job on recent calls

CAPTAINS-

Sta 3 – Fritz Jr- Thanks for better flow with line of Communication

Pd: report emailed

COMMISSIONERS REPORTS:

Commissioner Annunziata: progress

Commissioner Fritz Sr.: Pm's are in progress. Vehicle report given.

Commissioner Puryear: loose ends to be addressed and progress

Commissioner Sutphin: Engine bay AC unit being addressed.

President Manning: Comm Puryear & Manning attended First Aid 50 +1 anniversary dinner. Since budget passed getting caught up.

PUBLIC COMMENT -

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2021-1-6-7

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Manning

VOTE: Comm. Annunziata: AYE; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

Chief Morrison suggests company picnic (Bert Willis Field)- Comm. Puryear suggests a committee be formed possibly a representative from each company. To be discussed. Comm. Annunziata volunteers for the Committee.

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED