

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
January 18, 2022**

President Manning calls the workshop portion of the January 18, 2022, meeting to order and calls for a flag salute and moment of silence.

Asks to keep Jim Browns family in our thoughts

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. ANNUNZIATA	absent
COMM. FRITZ	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Discussion: possible MOA with Monmouth County and Neptune FD #1.
Board in agreement

MOTION TO ADJOURN

Offered By: Comm. Puryear

Seconded By: Comm. Fritz

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
January 18, 2022

President Manning calls the January 18, 2022 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. ANNUNZIATA	absent
COMM. FRITZ	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2022-1-1-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

BE IT RESOLVED, the bills total of \$135,238.05 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$30,632.98 be approved for the 12/31/21 payroll and the total of \$30,324.45 be approved for the 1/15/22 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

RESOLUTION # 2022-1-1-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE December 14, 2021 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Manning

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the December 14, 2021 meeting.

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

RESOLUTION # 2022-1-1-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE December 14, 2021 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Manning

BE IT RESOLVED, that the minutes of the Meeting of the December 14, 2021 be ratified and approved.

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

**RESOLUTION #2022-1-1-4
A RESOLUTION TO AWARD KITCHEN PROJECT
FOR THE SHARK RIVER FIREHOUSE**

Offered By: Comm. Manning

Seconded By: Comm. Puryear

WHEREAS, the Board of Fire Commissioners have found the need for kitchen update/repairs to be done at the Shark River Firehouse:

WHEREAS, a Special Meeting was held on November 4, 2021 whereas the Capital Expenditure was approved by the Taxpayers of Neptune Township; and

WHEREAS, bids were received as follows:

Gassis Global	in the amount of \$43,060.00	alt \$7,000.00
George Koustas	in the amount of \$57,000.00	alt \$9,800.00
Arista Builders	in the amount of \$63,000.00	alt \$67,000.00
MTB LLC	in the amount of \$58,100.00	alt \$13,440.00
Cypreco	in the amount of \$56,000.00	alt \$59,500.00
Gavan General	in the amount of \$39,730.20	alt \$39,607.00
Four Star	in the amount of \$20,125.00	alt \$19,425.00

WHEREAS, bids have been held for study and reviewed, and determined to award to Four Star; and

WHEREAS, funds are made available in the 2022 budget account known as Capital, and the Treasurer has so certified.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioner do hereby authorize the above mentioned Kitchen project be awarded and approve payment to Four Star in the amount of \$20,125.00.

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

RESOLUTION # 2022-1-1-5
2022 ADOPTED BUDGET RESOLUTION
NEPTUNE FIRE DISTRICT #1
FISCAL YEAR: January 1, 2022 to December 31, 2022

Offered By: Comm. Puryear

Seconded By: Comm. Fritz

WHEREAS, the Annual Budget for the Neptune Fire District No. 1 (the “Fire District”) for the fiscal year beginning January 1, 2022 and ending December 31, 2022, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 14, 2021; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,421,090 which includes amount to be raised by taxation of \$3,117,673, and Total Appropriations of \$5,421,090; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 18, 2022 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$5,421,090 which includes amount to be raised by taxation of \$3,117,673 and Total Appropriations of \$5,421,090; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

 (Commissioner’s Signature)

1-18-22
 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Paul Annunziata				X
Albert Fritz Sr	X			
James Manning Jr.	X			
Todd Puryear	X			
Frank Sutphin				X

RESOLUTION # 2022-1-1-6
A RESOLUTION ADOPTING A TEMPORARY BUDGET
FOR 2022 IN THE AMOUNT OF \$460,000.00

Offered By: Comm. Puryear

Seconded By: Comm. Manning

WHEREAS, the Township of Neptune Fire District #1 has adopted its 2022 Budget on Jan. 18, 2022: and

WHEREAS, it is necessary for the District to appropriate funds to meet various contractual; commitments and expenditures for utilities which are required while the District is awaiting final approval of its budget: and

WHEREAS, N.J.S.A. 40A:14-78.17 allows the District to appropriate up to a maximum of 14% of its prior year's total budget, excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements, is **\$460,000.00**

NOW, THEREFORE, BE IT RESOLVED, that the following temporary 2022 Budget appropriation be authorized,

Operating Appropriations:

Administration:

Salaries and Wages	\$33,000.00
Fringe Benefits	\$17,000.00
Other Expenses: Insurance:	\$50,000.00
Office Expenses	\$14,000.00
Elections	\$ 2,000.00
Fire Prevention	\$ 1,000.00
Professional Services	\$ 36,600.00

Total Administration **\$153,600.00**

Cost of Operations and Maintenance:

Salaries and Wages	\$75,000.00
Fringe Benefits	\$57,000.00
Uniforms	\$ 8,800.00
Other Expenses:	

Facilities Maintenance (Bldg)	\$15,700.00
Maintenance Repairs (vehicle)	\$30,000.00
Supplies and Equipment	\$10,000.00
Training and Education	\$ 3,400.00
Utilities	\$15,000.00
Hydrant Rentals	\$30,000.00
Operations and Maintenance Fire Bureau	\$ 1,000.00
Fire Bureau O/E Control	\$20,000.00
FB Fringe Benefits	\$ 8,250.00
Aid to Volunteer Fire Company	\$16,000.00
Aid to First Aids	\$16,250.00

Total Cost of Operations and Maintenance **\$306,400.00**

Total Budget Appropriations **\$460,000.00**

Dated: 1-18-22

Governing Body

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
 Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

Certified to be a true copy of a resolution adopted on the 18th day of January 2022.

CLERK

**RESOLUTION # 2022-1-1-7
A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Update on Contract Negotiations

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
 Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

NEW BUSINESS:

REPORTS

CHIEF- Campbell- progress - Training scheduled. RTK approx. 90% completed, asked for list of those still needed. Fit testing in progress. Chief vehicles discussed. QRaes discussed. RIT discussed. Standby went well.

ASSISTANT CHIEF-

CAPTAINS-

Pd: Emailed report. Fit testing in progress. Asks to fill hole from bell.

ADMINISTRATOR: 4-90 ladder rack to be repaired.

COMMISSIONERS REPORTS:

Commissioner Annunziata: absent

Commissioner Fritz Sr.: Chiefs car in body shop then lights to be done. Asst chief car looks good. Then lights after the Chiefs is done. Pd utility lightbar thereafter.

Commissioner Puryear: progress. Bldg work looks good. Air compressor discussed.

Commissioner Sutphin: absent

President Manning: Thanks 2021 and incoming 2022 Officers for their service. Discussed budget.

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Reverend Brown discussed ongoing church concerns. Discussed process. Waiting on status (use) of building from Twp Construction Dept.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Puryear

Seconded By: Comm. Manning

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2021-1-1-8
A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Puryear

Seconded By: Comm. Manning

VOTE: Comm. Annunziata: absent; Comm. Fritz Sr.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE .

MOTION TO ADJOURN

Offered By: Comm. Puryear

Seconded By: Comm. Manning

MEETING ADJOURNED