

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
April 19, 2022

President Manning calls the workshop portion of the April 19, 2022, meeting to order and calls for a flag salute and moment of silence.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

RTK & Fit Test compliance per SOG 002 – Discussed who still needs

Andrew Calvo gave internet update/options/proposal

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
April 19, 2022

President Manning calls the April 19, 2022 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2022-1-4-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

BE IT RESOLVED, the bills total of \$441,931.58 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$29,238.89 be approved for the 3/31/22 payroll and the total of \$29,258.56 be approved for the 04/15/22 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE MARCH 15, 2022 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the March 15, 2022 meeting.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE MARCH 15, 2022 MEETING

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the March 15, 2022 be ratified and approved.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-4
A RESOLUTION TO AMEND RESOLUTION #2022 R-3-7

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

WHEREAS, the Board passed resolution 2022 R-3-7 to appoint professionals at it's re-organization meeting on 3-1-2022, and:

WHEREAS, the Board wishes to amend said resolution as follows:

Board Special Counsel Joseph Youssouf

Labor Attorney Plosia Cohen Law Firm

WHEREAS, funds for this purpose shall be provided for the in the 2022 Budget, and the Board Treasurer has so certified: and,

WHEREAS, these appointments are being made without competitive bidding because the appointments involve members of recognized professions, licensed and regulated by law, pursuant to NJSA 40A:11-5;

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners, Fire District #1, Township of Neptune, the President and Board Clerk by and they are authorized and directed to engage the services of the above mentioned professionals for a term commencing March 1, 2022 through and including March 7, 2023 and

BE IT FURTHER RESOLVED, these appointments are contingent upon approval of professional contracts from each appointee: and,

BE IT FURTHER RESOLVED, the Board Clerk be and he is authorized and directed to publish this resolution in accordance with NJSA 40A: 11-1.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
 Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-5

**RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS,
NEPTUNE TOWNSHIP FIRE DISTRICT NO. 1 TO TERMINATE VOLUNTEER
FIREFIGHTER COURTNEY ROBINSON**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners, Neptune Township Fire District No. 1 maintains an SOG #017 inclusive of a Disciplinary Action Policy that prohibits Conduct Unbecoming a Public Employee; and

WHEREAS, Courtney Robinson (“Robinson”) is employed as a Volunteer Firefighter by the Neptune Township Fire District No. 1; and

WHEREAS, on March 11th, Robinson was charged with Conduct Unbecoming; and

WHEREAS, subsequent investigations have determined the validity of such charges; and

WHEREAS, the Board of Fire Commissioners of Neptune Township District No. 1 have determined that termination is warranted in light of the serious nature of Robinson’s conduct; and

WHEREAS, Neptune Township Fire District No. 1 moves to terminate Volunteer Firefighter Robinson effective immediately and dissolve any and all affiliation with Robinson from any and all affiliation with Neptune Fire District No. 1; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Board of Fire Commissioners, Neptune Township Fire District No. 1 that Volunteer Firefighter Robinson’s termination effective immediately and the dissolution of any and all affiliations with the Neptune Fire District No. 1, are hereby approved at the meeting held on April 19, 2022.

(Secretary’s Signature)

(Date)

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: abstain.

RESOLUTION # 2022-1-4-6
A RESOLUTION TO DECLARE SURPLUS EQUIPMENT
AND APPROVAL TO DONATE TO NEPTUNE TWP OEM

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

WHEREAS, the Board of Fire Commissioners has determined that equipment owned by the Fire District, has been found to be deemed surplus; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

WHEREAS, The following equipment is to be deemed surplus:

- Partner K950 Saw Serial #9110291

THEREFORE, BE IT RESOLVED, the above-mentioned equipment be declared as surplus and hereby be approved to be donated to Neptune Twp OEM..

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-7
RESOLUTION TO ACCEPT LETTER OF RESIGNATION
FROM NICHOLAS KRAUSS

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners has received a letter of resignation from Nicholas Krauss; and

WHEREAS, Nicholas Krauss's last day of employment shall be on April 21, 2022; and

WHEREAS, the Board wishes to recognize and thank Nicholas for his service to the District.

NOW, THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners does hereby accept said resignation commencing on April 22, 2022

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

Pres. Manning Thanks Mr. Krauss for his service and wishes him the best of luck

**RESOLUTION # 2022-1-4-8
A RESOLUTION TO HIRE
PER DIEM FIREFIGHTERS**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

WHEREAS, Pursuant to Statute, the Board of Fire Commissioners is charged with Fire Protection and suppression within Fire District #1, Township of Neptune;

WHEREAS, the Board wishes to advertise for the position of Per Diem Firefighter to create a staffing pool to be utilized as needed:

WHEREAS, the Board shall attempt to fill Per Diems positions in a rotational manner from such staffing pool;

WHEREAS the Per Diem Rate shall be \$15.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize to advertise for the position of Per Diem Firefighter.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-4-9
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Contractual/ Negotiations - Labor attorney to provide an update on union contract negotiations.
- Personnel - discussion regarding staffing level for career firefighters.
- Personnel- discussion volunteer training and response (Chief and Assistant Chief to be invited to present information)

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

NEW BUSINESS:

REPORTS

CHIEF-

ASSISTANT CHIEF- Mauro discusses calls and training. Id cards discussed. New meter status discussed, class will be set up to go over meters (Free of charge).

CAPTAINS-

Pd: report emailed

ADMINISTRATOR: Fritz-progress

COMMISSIONERS REPORTS:

Commissioner Puryear: progress. Sta 2 lentils discussed.

Commissioner Fritz Sr.: progress Driveway paving discussed. Fire & Safety submitted extensive list of vehicles repairs needed.

Commissioner Martuscelli: progress

Commissioner Sutphin: Unexcelled roof repairs done. Training going well.
ID cards to new members after Academy.

President Manning:

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Mauro says ID cards should be submitted right away. Board agrees

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2021-1-4-10

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Manning

Seconded By: Comm. Puryear

VOTE: Comm. Fritz Sr: Aye; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED