

**WORKSHOP-MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**May 24, 2022**

President Manning calls the workshop portion of the May 24, 2022, meeting to order and calls for a flag salute and moment of silence.

Pres. Manning asks to keep the Sutphin Family in your prayers and sorry for their loss

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

None

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

**MEETING ADJOURNED**

Seconded By: Comm. Martuscelli

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**May 24, 2022**

President Manning calls the May 24, 2022 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2022-1-5-1**  
**A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$170,534.62 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$27,691.93 be approved for the 4/30/22 payroll and the total of \$35,319.78 be approved for the 5/15/22 payroll and the total of \$27,468.05 be approved for the 5/31/22 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION # 2022-1-5-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE April 19, 2022 MEETING**

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the April 19, 2022 meeting.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION # 2022-1-5-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE April 19, 2022 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the minutes of the Meeting of the April 19, 2022 be ratified and approved.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION #2022-1-5-4  
A RESOLUTION TO CONTRACT FOR  
ANNUAL TESTING SERVICES**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**WHEREAS**, there is a need for testing of district-owned equipment; and,

**WHEREAS**, quotes have been obtained as follows:

<u>Water Hose Testing:</u>	<b>Fail Safe/IIA -</b>	<b>.22 per foot</b>
	Fire Flow -	.27 per foot
	Technical Fire Serv.	.24 per foot
<u>Aerial Testing:</u>	<b>Fail Safe/IIA -</b>	<b>\$700.00 each</b>
	Fire Flow	\$1,300.00 each
<u>Pump Testing:</u>	<b>Technical Fire Serv.</b>	<b>\$225.00 per pumper</b>
	Fail Safe/IIA	\$350.00 per pumper
	Fire Flow	\$350.00 per pumper
<u>Ground Ladder Testing:</u>	<b>Technical Fire Serv.</b>	<b>\$40.00 per ladder</b>
	Fire Flow	\$60.00 per ladder
	Fail Safe/IIA	\$45.00 per ladder

**WHEREAS**, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified.

**NOW, THEREFORE BE IT RESOLVED**, the following testing service contracts are awarded:

Hose Testing	Fail Safe/IIA - not to exceed \$9,000.00
Aerial Ladder Testing:	Fail Safe/IIA. not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv. not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv. not to exceed \$4,000.00

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION # 2022-1-5-5**  
**A RESOLUTION TO ADOPT REVISED**  
**EXPOSURE CONTROL PLAN (ECP) FOR**  
**BLOODBORNE PATHOGENS (BBP)**

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners is required to annually review and make any revisions to the Fire District's ECP plan in accordance with OSHA Standard 29 CFR 1910.1030,

**WHEREAS**, the Districts ECP plan has been reviewed by the Safety Commissioner, Paid Division and the Twp Chiefs and Officers: and

**WHEREAS**, two changes were made as follows:

- Wherever mentioned :Change the name of Neptune First Aid Squads to Neptune EMS
- Under Laundry paragraph, line two (2) to include Unexcelled Firehouse as an additional laundry facility:

**WHEREAS**, a copy of this policy is to be placed in each Chief, Asst. Chief, Company and Captains SOG book and;

**WHEREAS**, each Captain will be responsible for reviewing said policy with their members,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners does hereby adopt the reviewed ECP plan dated May 24, 2022.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION #2022-1-5-6**  
**A RESOLUTION ACCEPTING BID FOR**  
**LIBERTY FIREHOUSE WINDOW LINTEL REPLACEMENT**

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

**WHEREAS**, the Board of Fire Commissioners require to repair the Window Lintels at the Liberty Firehouse: and

**WHEREAS**, a Special Meeting was held on November 4, 2021 whereas the Capital Expenditure was approved by the Taxpayers of Neptune Township; and

**WHEREAS**, Bids have been received as follows:

A1 Construction Service	in the total amount of \$220,999.00
Michael J Malpere Co, Inc	in the total amount of \$ 85,100.00
Punjab Restoration Inc	in the total amount of \$ 69,400.00
MTB LLC	in the total amount of \$ 97,610.00
EKO Construction	in the total amount of \$ 93,283.45
Cypreco Industries	in the total amount of \$190,000.00

**WHEREAS**, bids were opened and read on Wednesday, May 18, 2022 at 3:00 pm; and

**WHEREAS**, the bids were reviewed, and it was determined that the bid submitted by Punjab Restoration Inc was the lowest bid and was found to include all mandatory and required bid specifications; and

**WHEREAS** funds for this project shall be provided for in the Capital budget account known as Bldg/Maint. and the Board Treasurer has so certified.

**NOW, THEREFORE**, the Board of Fire Commissioners do hereby approve the bid submitted by Punjab Restoration Inc in the amount of \$69,400.00

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**RESOLUTION # 2022-1-5-7**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Contract Negotiations - Labor attorney present to discuss status of contract negotiation with the union.
- Legal/Personnel issue pertaining to Volunteer Duty Crew
- Legal/Personnel issue pertaining to Memorial Day Stand by
- Legal/Personnel issue pertaining to Part-time Employee
- Personnel/Legal issue pertaining to QPA

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**NEW BUSINESS:**

Admin Fritz gave update on Lintel work. Siding work was all too high.

**REPORTS**

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

Shark River-Fritz- gives Memorial Day Parade date and time

Pd: Kepler -Emailed report and pm repairs started.

ADMINISTRATOR: Fritz -SHR kitchen project discussed. Gives paving update.

**COMMISSIONERS REPORTS:**

Commissioner Puryear: Liberty-Progress

Commissioner Fritz Sr.: Shark River- 3-75 up at F&S 3-76 next. Progress-

Commissioner Martuscelli: Hamilton - The antique was moved down south as it was Rich Meyers

Commissioner Sutphin: Unexcelled – Tree trimming done. Installed gym in back room. Truck Co class completed (all co’s participated except Sta 1)

President Manning: Memorial Day parade 10-:30

**PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Fran questions if anyone is to be grandfathered in for new officer requirements. Answer is no.

Albert Fritz Jr. questions hour requirements who is to determine – Answer is the Board.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2022-1-5-8**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Fritz

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

**MOTION TO ADJOURN**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

**MEETING ADJOURNED**