

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
JULY 26, 2022**

President Manning calls the workshop portion of the July 26, 2022, meeting to order and calls for a flag salute and moment of silence.

And remembrance for Jim's sister

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Change order to Shark River Kitchen (backsplash & folding shelf) Discussed and approved

Pres. Manning wants a final spreadsheet

Appliances to be discussed

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

MEETING ADJOURNED

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
JULY 26, 2022**

President Manning calls the July 26, 2022 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2022-1-7-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

BE IT RESOLVED, the bills total of \$216,974.49 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$27,012.37 be approved for the 07/15/22 payroll and the total of \$28,209.70 be approved for the 07/31/22 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-7-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE June 21, 2022 MEETING

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the June 21, 2022 meeting.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-7-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE June 21, 2022 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

BE IT RESOLVED, that the minutes of the Meeting of the June 21, 2022 be ratified and approved.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2022-1-7-4
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Puryear

Seconded By: Comm. Sutphin

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/personnel pertaining to Per Diem FF
- Contractual - discussion about possible agreement with Neptune Township for fire sub-code services
- Contract Negotiations - update on Contract negotiations with Career Staff union.
- Legal discussion pertaining to Architectural Services
- Legal issue pertaining to Shared Services with Neptune Twp
-

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

NEW BUSINESS:

REPORTS

CHIEF- absent

ASSISTANT CHIEF- absent

CAPTAINS- absent

Pd: Captain emailed report

ADMINISTRATOR: Liberty permit status discussed. Lintel work discussed
Truck report given. Next years Training being worked on.

COMMISSIONERS REPORTS:

Commissioner Puryear: progress

Commissioner Fritz Sr.: SHR- 1st Training committee meeting took place, progress

Commissioner Martuscelli: progress

Commissioner Sutphin: progress

President Manning: progress. Thanks all for condolences for his sister

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2022-1-7-5

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

Public Comment

Mr. Beekman reads another resolution to add:

**RESOLUTION # 2022-1-7-6
A RESOLUTION TO APPOINT ARCHITECTUAL SERVICES**

Offered By: Comm. Puryear

Seconded By: Comm. Martuscelli

WHEREAS, The Neptune Township Fire District #1 Board of Fire Commissioners has determined a need to retain an architect to assist with Preliminary Design Services for Alterations to Station 3 & Station 4, and;

WHEREAS, Robbie Conley Architect, LLC submitted a proposal to provide said services for a fixed fee of \$4,750.00. Broken down into \$2,000.00 for existing conditions survey/code review and \$2,750.00 for conceptual design and cost estimate, and:

WHEREAS, the Board has agreed to retain the services of Robbie Conley Architect for the aforementioned rates and cost.

NOW, THEREFORE, BE IT RESOLVED, the Neptune Township Fire District #1 Board of Fire Commissioners accepts the proposal submitted by Robbie Conley Architect, LLC and retains the services of said company for preliminary design services for alterations to Station 3 & Station 4.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED