

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 18, 2023

President Manning calls the workshop portion of the July 28, 2023, meeting to order and calls for a flag salute and moment of silence.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent arrives @ 7:07
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Pierce Salesman gives update on new Engine. Preconstruction should be beginning of year. Supply chain issues cause delays. Projected September 2024

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

MEETING ADJOURNED

MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 18, 2023

President Manning calls the July 18, 2023 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

RESOLUTION 2023-1-7-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

BE IT RESOLVED, the bills total of \$112,853.89 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$25,814.82 be approved for the 7/15/23 payroll

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE June 20, 2023 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the June 20, 2023 meeting.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE June 20, 2023 MEETING

Offered By: Comm. Fritz

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the June 20, 2023 be ratified and approved.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-4
A RESOLUTION AUTHORIZING OFFER OF EMPLOYMENT
FOR PART-TIME FIRE INSPECTORS

Offered By: Comm. Martuscelli

Seconded By: Comm. Sutphin

WHEREAS, The Board of Fire Commissioners has determined to offer employment to Aaron Green and Keith Mitchell for part-time Fire Inspector positions

WHEREAS, the two temporary Part-time positions are not to exceed 30 combined hours each week (Ex. 15 hours each);

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners, Neptune Township Fire District No. 1, that an offer of employment is hereby made to Aaron Green and Keith Mitchell with a starting hourly rate of \$23.00 and a hire date of July 24th 2023.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-5
A RESOLUTION TO DECLARE SURPLUS EQUIPMENT
AND APPROVAL TO DONATE TO AVON FIRE DEPARTMENT

Offered By: Comm. Fritz

Seconded By: Comm. Martuscelli

WHEREAS, the Board of Fire Commissioners has determined that equipment owned by the Fire District, have been found to be no longer needed for public use and be deemed surplus; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

WHEREAS, The following equipment is to be deemed surplus:

- 13 Coats
- 13 Pants
- 7 Helmets
- Misc. Cairns helmet parts
- 6 hoods
- 10 pair gloves
- 13 pair boots
- 10 Knee Pads
- 3 sets suspenders
- 1 Gemtor

WHEREAS, due to budget restraints Avon Fire Department has submitted a letter stating they would greatly appreciate said donation; and

WHEREAS, by acceptance of the gear subject to this Resolution, Avon Fire Department and any successors in interest/use of the gear agree to indemnify and hold harmless the Board against all causes of action, claims, demands, liability, loss and expense, including reasonable attorney's and expert's fees, incurred by the Board that may arise from any and all uses of the gear being converted to Avon Fire Dept. Any damages caused in any manner while in use of the gear/equipment shall bear with it no liability to the Board.

THEREFORE, BE IT RESOLVED, the above-mentioned equipment be declared as surplus and hereby be approved to be donated to the Avon Fire Department.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-6
A RESOLUTION TO AUTHORIZE SURPLUS AND SALE
OF 2006 PIERCE ENFORCER (34-75)

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

WHEREAS, the Board of Fire Commissioners has determined that, as part of its vehicle maintenance program, 2006 Pierce Enforcer bearing vehicle ID #'s 4P1CE01T06A006270 owned by the Fire District, has been found to be no longer needed for public use and be deemed surplus; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

WHEREAS, the Board has authorized Brindlee Mountain Fire Apparatus to list this vehicle on line for which they require to receive a 10% fee of sale price.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize the surplus, sale and commission as mentioned above for the 2006 Pierce Enforcer.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-7
A RESOLUTION TO DECLARE SURPLUS EQUIPMENT
AND TO DISPOSE

Offered By: Comm. Fritz

Seconded By: Comm. Sutphin

WHEREAS, the Board of Fire Commissioners has determined that equipment owned by the Fire District, have been found to be no longer needed for public use and be deemed surplus; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

WHEREAS, The following equipment is to be deemed surplus:

1 – 50ft 1 3/4”

1 – 50ft 2 1/2”

1 – 3” Pony

1 – 100ft 3”

4- 5” Front Intake

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize the surplus hose and for it to be disposed of.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION # 2023-1-7-8
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Personnel issue pertaining to new Office hire
- Personnel issue pertaining to calls

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

NEW BUSINESS:

REPORTS

CHIEF- Mauro - Progress

ASSISTANT CHIEF- Fritz - Progress

CAPTAINS- none

Pd:

ADMINISTRATOR: Progress

COMMISSIONERS REPORTS:

Commissioner Puryear: Bids for Building. Key system working well except one that's an internal thing.

Commissioner Fritz Sr.: Discussed truck report -Spare was sold and awaiting a check.
Progress

Commissioner Martuscelli: Took Rep from Alabama to see truck. And are very thankful.
Progress

Commissioner Sutphin: Progress

President Manning: Architect renovation progress – awaiting to hear. Progress

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Chief makes suggestion on Architect project

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Martuscelli

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2023-1-7-9

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

RESOLUTION #2023-1-7-10
A RESOLUTION FOR THE HIRING OF
ADMINISTRATIVE ASSISTANT

Offered By: Comm. Fritz

Seconded By: Comm. Martuscelli

WHEREAS, the Board of Fire Commissioners has determined to offer employment to Miranda Harrington: and,

WHEREAS, The Board of Fire Commissioners previously received and held interviews for the position and;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, Neptune Township Fire District #1, that an offer of employment is hereby made to Miranda Harrington with a hire date of 7/24/23 and at a starting annual salary of \$44,000.00.

VOTE: Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Manning: AYE.

MOTION TO ADJOURN

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

MEETING ADJOURNED