

**WORKSHOP-MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**August 15, 2023**

President Manning calls the workshop portion of the August 15, 2023, meeting to order and calls for a flag salute and moment of silence.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Pager discussion on upgrades- old pagers can be upgraded and utilized for new members etc. and new ones for active members to be quoted

Shark River requests use of 34-99 Sept 13-17 for Wildwood - approved

**MOTION TO ADJOURN**

Offered By: Comm. Puryear

Seconded By: Comm. Fritz

**MEETING ADJOURNED**

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**August 15, 2023**

President Manning calls the August 15, 2023 regular meeting to order.

President Manning asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. MANNING	PRESENT
COMM. FRITZ SR.	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	absent

President Manning announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Manning points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY - none**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2023-8-1**  
**A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Martuscelli

**BE IT RESOLVED**, the bills total of \$206,550.74 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$23,781.61 be approved for the 7/31/23 payroll and the total of \$27,624.55 be approved for the 8/15/23 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE July 18, 2023 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Puryear

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the July 18, 2023 meeting.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE July 18, 2023 MEETING**

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

**BE IT RESOLVED**, that the minutes of the Meeting of the July 18, 2023 be ratified and approved.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-4**  
**A RESOLUTION AUTHORIZING THE INSTALLATION**  
**OF SIX FIRE HYDRANTS AT VICTORIA GARDENS**

Offered By: Fritz

Seconded By: Puryear

**WHEREAS**, the Board of Fire Commissioners, Neptune Fire District # 1, finds it necessary to install 6 new public fire hydrants for the Victoria Gardens Project in the Township of Neptune, and:

**WHEREAS**, this project will consist of 22 Buildings and:

**WHEREAS**, these hydrants are to be installed in the area of Buildings #4,6,8,9,13 & 19:

**WHEREAS**, the Board of Fire Commissioners Neptune Fire District # 1 does hereby agree to pay the monthly rental for these hydrants.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Fire Commissioners, Fire District #1 does authorize New Jersey American Water Company to install said hydrant as listed above.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-5**  
**A RESOLUTION TO AUTHORIZE SALE**  
**OF 2006 PIERCE ENFORCER**

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

**WHEREAS**, As per Resolution #2023-7-6 the Board of Fire Commissioners had determined the 2006 Pierce Enforcer Truck bearing vehicle ID #'s 4P1CE01T06A006270 owned by the Fire District, had been found to be no longer needed for public use and be deemed surplus; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13, the Fire District may dispose of such surplus equipment;

**WHEREAS**, The Town of Valley Head, Alabama has purchased this vehicle in the amount of \$30,000 for the Valley Head Fire Department;

**WHEREAS**, Brindlee Mountain Fire Apparatus has listed this vehicle on line and found the buyer for which they require to receive a 10% fee.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby authorize the sale and commission as mentioned above for the 2006 Pierce Enforcer.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION #2023-1-8-6  
A RESOLUTION TO CONTRACT FOR  
ANNUAL TESTING SERVICES**

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

**WHEREAS**, there is a need for testing of district-owned equipment; and,

**WHEREAS**, quotes have been obtained as follows:.

<u>Water Hose Testing:</u>	<b>Fail Safe/IIA -</b>	<b>.22 per foot</b>
	Reliant Fire Hose testing	.26 per foot
<u>Aerial Testing:</u>	<b>Fail Safe/IIA -</b>	<b>\$700.00 each</b>
<u>Pump Testing:</u>	<b>Technical Fire Serv.</b>	<b>\$250.00 per pumper</b>
	Fail Safe/IIA	\$350.00 per pumper
<u>Ground Ladder Testing:</u>	<b>Technical Fire Serv.</b>	<b>\$40.00 per ladder</b>
	Fail Safe/IIA	\$45.00 per ladder

**WHEREAS**, funds are available in appropriation entitled Maintenance & Repairs and Commissioner/Treasurer has so certified.

**NOW, THEREFORE BE IT RESOLVED**, the following testing service contracts are awarded:

Hose Testing	Fail Safe/IIA - not to exceed \$9,000.00
Aerial Ladder Testing:	Fail Safe/IIA. not to exceed \$2,500.00
Pump Testing:	Technical Fire Serv. not to exceed \$2,500.00
Ground Ladder Testing:	Technical Fire Serv. not to exceed \$4,000.00

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION #2023-1-8-7**  
**A RESOLUTION ACCEPTING BID FOR**  
**LIBERTY FIREHOUSE SIDING UPGRADE**

Offered By: Comm. Puryear

Seconded By: Comm. Manning

**WHEREAS**, the Board of Fire Commissioners require to install new Siding at the Liberty Firehouse: and

**WHEREAS**, a Special Meeting was held on November 1, 202222 whereas the Capital Expenditure was approved by the Taxpayers of Neptune Township; and

**WHEREAS**, Bids have been received as follows:

George Koustas	in the total amount of \$212,475.00
North East Roof Maint.	in the total amount of \$241,536.00
Spartan Construction	in the total amount of \$254,260.00
MTB LLC	in the total amount of \$144,332.00
Abhzeen Design	in the total amount of \$140,350.00
Cypreco Industries	in the total amount of \$231,400.00

**WHEREAS**, bids were opened and read on July 27, 2023 at 3:00 pm; and

**WHEREAS**, the bids were reviewed, and it was determined that the bid submitted by Abhzeen Design was the lowest bid and was found to include all mandatory and required bid specifications; and

**WHEREAS** funds for this project shall be provided for in the Capital budget account known as Bldg/Maint. and the Board Treasurer has so certified.

**NOW, THEREFORE**, the Board of Fire Commissioners do hereby approve the bid submitted by Abhzeen Design in the amount of \$140,350.00.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-8**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Fritz

Seconded By: Comm. Puryear

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Contract Negotiations - update on negotiations with the IAFF union.
- Personnel issue pertaining to 2 individual volunteer issues.
- Personnel issue pertaining to potential Temporary D4 Tech

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**NEW BUSINESS:**

**REPORTS**

CHIEF- Mauro-states the Recreation program for the kids went well. Reports on Structure fire – went well

ASSISTANT CHIEF-

CAPTAINS-



Pd:

ADMINISTRATOR: Fritz reports on projects and procedures

**COMMISSIONERS REPORTS:**

Commissioner Puryear: ice machine to be cleaned

Commissioner Fritz Sr.: progress

Commissioner Martuscelli: Thanks all for their help with the Recreation program

Commissioner Sutphin:

President Manning: Progress

**PUBLIC COMMENT -none**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Fritz

Seconded By: Comm. Martuscelli

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2023-1-8-9**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Manning

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**RESOLUTION # 2023-1-8-10**  
**A RESOLUTION TO ACCEPT MEMORANDUM OF AGREEMENT**  
**WITH IAFF LOCAL 2691**

Offered By: Comm.

Seconded By: Comm.

**WHEREAS**, The Neptune Township Board of Fire Commissioners hereby agree to the July 27, 2023 Memorandum of Agreement between the Board & IAFF Local 2691 and authorizes the Board President to execute the Memorandum of agreement on behalf of the Board.

**VOTE:** Comm. Fritz Sr: AYE; Comm. Martuscelli.: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: absent; Pres. Manning: AYE.

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm.Manning